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TOWN OFFICE USE ONLY	
Date Received: _____	By: _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Date: _____
	By: _____

TOWN OF PALMER LAKE TEMPORARY STREET CLOSURE APPLICATION

The following application shall be submitted for events that require a temporary street closure in the Town of Palmer Lake. The Town of Palmer Lake shall process this application in conjunction with the Palmer Lake Police Department (PLPD) and other agencies or jurisdictions as it deems appropriate. The following must be submitted for this application to be considered:

- Completed Temporary Street Closure Request
- Traffic Control Plan (map of the affected area), conforming to the Manual on Uniform Traffic Control Devices (MUTCD), outlining the following:
 - a. Identify the entire venue, including the names of all streets or areas to be closed
 - b. Indicate the route and direction of proposed event
 - c. Identify the location and type of all temporary traffic control devices and personnel
 - d. Identify twenty foot (20') emergency access lanes throughout the event venue

Submission of application does not guarantee approval.

Note: A minimum of 60 days is required to process this application.

APPLICANT INFORMATION

Name: _____ Phone: _____

Email: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

CLOSURE INFORMATION

The acquisition, installation, and maintenance of traffic control devices shall be the responsibility of the Applicant. Traffic control personnel shall be arranged exclusively through PLPD.

Event Date: _____

Street closure time: From: _____ AM PM To: _____ AM PM

Affected Intersection(s): _____

Describe Street Closure (attach additional sheets if needed):

Traffic Control Provider Information:

Name: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Traffic Control Devices Setup: Date: _____ Time: _____ AM PM

Traffic Control Devices Removal: Date: _____ Time: _____ AM PM

APPLICANT ACKNOWLEDGEMENT

By signing below, the Applicant or responsible organization, as a condition of being granted a temporary street closure within the Town of Palmer Lake, agrees to abide by the following rules, regulations, and conditions established by the Town:

_____ The services and activities provided by the event are those of an independent entity and not as an employee, officer, official or agent of the Town.

_____ I agree to indemnify and hold harmless the Town, its officers, officials, employees, and self-insurance pool from and against any and all damage and loss to person or property and shall defend the Town from any and all claims, demands, suits, actions, or proceedings of any kind, including costs of actions and reasonable expert fees and attorney fees incurred by the Town in any way resulting from or arising out of the community event. This provision shall not and is not intended, in any way or manner, to waive or cause the waiver of the defenses or limitations on damages provided by the Colorado Government Immunity Act, Section 24-10-101 et seq., Colorado Revised Statutes, the Colorado Constitution, or the common law or laws of the United States or Colorado.

_____ I understand that a Temporary Street Closure Permit does not excuse failure to comply with orders of law enforcement personnel, firefighters, or other emergency workers, and that it does not provide immunity from civil claims of third parties that are based upon damages occurring at, or in conjunction with, a temporary street closure or from related events. Applicant(s) understands that this is a revocable permit, which can be canceled at any time if complaints are received, or Town or State laws are violated.

_____ Advance notice signs shall be placed at the locations of the street closure shown on the site plan one week prior to the event. Signs should be "H" type frame and secured. Tripod frames not allowed. Placement, maintenance, and pickup of the sign(s) are the responsibility of the event holder.

_____ A barricade with "Road Closed" signs shall be used to close the street. Barricades must be movable to accommodate emergency access for police, fire, and emergency medical services.

_____ I understand that 20 feet shall be kept clear and open at all times for the entire length of the Temporary Street Closure for use of emergency personnel.

_____ Applicant(s) are responsible for cleanup after the Temporary Street Closure or related event.

_____ I understand that the Town may require notice of any road closing or detour to be published at the Applicant's expense in a newspaper of general circulation in Palmer Lake and/or posting of the property with public notice signs within the affected area or neighborhood.

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS. BY SIGNING BELOW, I HEREBY CERTIFY THAT I AM THE PERSON WHOSE NAME APPEARS ON THIS APPLICATION AS THE APPLICANT.

Applicant Signature

Printed Name

Date