



TOWN OFFICE USE ONLY	
Date Received: _____	By: _____
Amount: _____	Pmt Type: _____

Retail Marijuana Excise Tax Return

Business Name:

State Tax ID:

Unprocessed retail marijuana transferred for _____
(mm/yyyy)

Please enter the total amount due to the Town of Palmer Lake from the Colorado Department of Revenue form DR 1616 – **Retail Marijuana Excise Tax Return** form. The Town Retail Marijuana Excise Tax rate is 5%.

Line 16. Net Tax Due:

In accordance with Town of Palmer Lake Municipal Code 3.24, I hereby certify, on behalf of the retail marijuana cultivation business remitting the tax and under penalty of perjury, that the statements made herein are to the best of my knowledge true and correct and that the amounts listed above accurately reflect the full amount of tax due to the Town of Palmer Lake, see sections: §3.24.050, §3.24.060, §3.24.080, §3.24.090 & §3.24.100.

Signature Date (mm/dd/yyyy) Phone Number

Printed Name Title

NOTE: This return is not complete without being accompanied by a copy of the licensee’s state excise tax return for the same month.

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Line 17. Penalty. Multiply Line 16 by 10%:

Line 18. Interest. Multiply Penalty by 25% per month late:

Line 19. Amount Owed: (Total of lines 16, 17 & 18):

PROCESS TO PAY TOWN OF PALMER LAKE RETAIL MARIJUANA EXCISE TAX

1. The Town of Palmer Lake Marijuana Excise Taxes are due the 20th of every month for retail marijuana transfers made the previous month.
2. The Town Marijuana Excise Tax Return form can be found on the Town website at <https://www.townofpalmerlake.com/forms>.
3. Complete the Town Excise Tax Return after submitting your State taxes online.
4. Print out the State Excise Tax return as this must be attached to your Town Excise Tax Return.
5. The total amount on the Town Excise Tax Return must match the State Excise Tax Return.
6. Submit payment and Town Excise Tax Return with a copy of the State Excise Tax Return.
7. Payment by check or money order is preferred. If mailed, payment must be postmarked by the 20th of the month and mailed to:

Town of Palmer Lake
PO Box 208
Palmer Lake, CO 80133
ATTN: Finance Office.
8. If you have questions, email finance@palmer-lake.org or call 719-481-2953.