

# TOWN OF PALMER LAKE

## GENERAL FUND

Submitted 2021 Budget

		2019	2020	Submitted
		Actual	Estimated	2021
Account Number	Description			Budget
	<b>REVENUE</b>			
10-10-2110-000	General Property Tax	\$ 389,789	\$ 431,070	\$ 431,070
10-10-2112-000	Fire Mill Levy Property Tax	346,773	383,582	383,582
10-10-2120-000	Specific Own Tax Auto / Use Tax Motor Vehicle	103,543	188,645	95,000
10-10-2124-000	Use Tax Building Materials	142,364	51,612	50,000
10-10-2126-000	Highway Users Tax Fund	127,440	90,493	89,605
10-10-2128-000	Administration Fees	131	-	-
10-10-2130-000	City Sales Tax	718,894	704,220	600,000
10-10-2131-000	Tax - Other	17,077	21,118	-
10-10-2136-000	Fees / Permits / Zoning / Subdivision Fees	53,337	91,290	40,000
10-10-2138-000	Business Licenses Fees	6,955	5,598	7,000
10-10-2139-000	Developer Fees	13,471	-	-
10-10-2139-119	Engineering Retainer	5,000	-	-
10-10-2142-000	Franchise Tax- IREA	26,721	47,796	39,000
10-10-2144-000	Franchise Tax- Black Hills	33,917	40,693	35,000
10-10-2146-000	Franchise Tax- Century Link	1,332	1,331	1,300
10-10-2147-000	Franchise Tax- Comcast	9	-	44,600
10-10-2149-000	Franchise Tax- Other	44,678	44,717	9
10-10-2150-000	Liquor/MMJ License Fees	6,749	5,400	6,500
10-10-2152-000	Tobacco/Other Product Tax	1,157	1,381	18,200
10-10-2154-000	Dog Licenses	250	-	-
10-10-2156-000	Hotel Occupancy Tax	30,694	23,614	30,000
10-10-2160-000	Land / Building Rents	10,099	9,576	5,000
10-10-2164-000	Court Fines	62,024	74,959	50,000
10-10-2166-000	Town OJW Surcharge	-	31	900
10-10-2167-000	State OJW Surcharge	-	-	900
10-10-2168-000	Savings / Interest	-	1,086	2,000
10-10-2170-000	Miscellaneous Income	5,714	1,477	1,000
10-10-2172-000	Insurance Income	14,136	51,490	-
10-10-2174-000	Land / Equipment Sales	-	3,170	-
10-10-2184-000	Impact Fees / Drainage	164	2,652	5,000
10-10-2186-000	FPPA matching funds (DOLA VFP)	-	-	8,000
10-10-2188-000	El Paso Co Road & Bridge	5,594	7,544	5,500
10-10-2194-000	Library Revenue	2,465	3,241	12,000
10-10-2195-000	Police Surcharge	-	-	10,000
10-10-2250-000	COVID Employer Tax Credit	-	1,657	-
10-10-3621-000	Admin Revenue	-	-	-
10-10-3641-000	Fire Revenue	2,040	-	-
10-10-3651-000	Roads Revenue	15,326	-	-
10-10-3685-000	ATL Revenue	-	-	24,270
10-19-2320-000	Interest - Loan to Water Fund	6,035	10,000	10,000
10-19-2322-000	Fund Reserve-ColoTrust	11,504	-	728,539
	<b>Total Revenue</b>	<b>\$ 2,205,383</b>	<b>\$ 2,299,444</b>	<b>\$ 2,733,975</b>

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Submitted 2021 Budget

		<b>2019</b>	<b>2020</b>	<b>Submitted</b>
		<b>Actual</b>	<b>Estimated</b>	<b>2021</b>
				<b>Budget</b>
	<b>EXPENDITURES</b>			
	<b>Total Legislative</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b><u>General and Administrative</u></b>			
	<b><u>Salaries and Benefits</u></b>			
10-21-3111-000	Salaries / Wages Regular	\$ 120,039	75,347	\$ 103,330
10-21-3112-000	Salaries / Wages Temp / Part Time	-	28,625	35,000
10-21-3113-000	Restricted Wages	-	1,872	-
10-21-3115-000	Overtime	315	1,702	1,000
10-21-3119-000	FICA Employer	8,085	6,763	6,425
10-21-3120-000	Medicare Employer	1,846	1,763	1,500
10-21-3121-000	SUTA Employer	-	-	-
10-21-3122-000	FUTA Employer	163	76	-
10-21-3124-000	Sick Leave		-	4,100
10-21-3125-000	Employee Retirement Benefits	31,855	19,720	7,200
10-21-3127-000	Insurance Premiums	293	134	6,720
10-21-3131-000	Workers Compensation	8,214	6,865	6,000
	Total Salaries and Benefits	<b>\$ 170,810</b>	<b>\$ 142,866</b>	<b>\$ 171,275</b>
	<b><u>Professional Services</u></b>			
10-21-3161-000	Professional Services- Legal	\$ 56,047	34,864	\$ 50,000
10-21-3162-000	Professional Services- Acctg/Audit	23,520	14,837	25,000
10-21-3163-000	Professional Services- Other	30,825	2,034	28,000
10-21-3164-000	Professional Services- IT	17,019	12,523	30,000
	Total Professional Services	<b>\$ 127,411</b>	<b>\$ 64,258</b>	<b>\$ 133,000</b>
	<b><u>General Administration</u></b>			
10-21-3141-000	Employee Clothing	\$ 300	-	\$ 800
10-21-3145-000	Employee/BOT Training	2,047	168	4,000
10-21-3149-000	Employee/BOT Travel	2,258	1,320	2,000
10-21-3151-000	Employee/BOT Per Diem	389	134	2,000
10-21-3153-000	Memberships / Registrations	6,154	4,602	6,000
10-21-3169-000	Bank Fees and Services	78	480	600
10-21-3170-000	State OJW Surcharge	-	-	900
10-21-3211-000	General (Contract) Services	14,324	28,050	20,000
10-21-3223-000	Operating Supplies	18,198	13,848	20,000
10-21-3225-000	Building Maintenance	9,001	4,894	10,000
10-21-3245-000	Utilities	18,405	16,291	18,900
10-21-3253-000	Postage	1,682	1,339	2,000
10-21-3271-000	Vehicle Repair / Maintenance	-	360	-
10-21-3275-000	Fuel	-	312	500
10-21-3281-000	Insurance	12,362	28,220	20,000
10-21-3289-000	Developer Expense	21,954	10,896	-
10-21-3291-000	Capital Improvement Bldg	-	26,824	10,000
10-21-3292-000	Capital Improvement Bldg-Other	-	-	500,000

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		2019	2020	Submitted
		Actual	Estimated	2021
				Budget
10-21-3293-000	Capital Equipment	-	533	1,000
10-21-3313-000	Equipment Maintenance	338	-	1,000
10-21-3321-000	Election Expense	-	1,822	-
10-21-3333-000	Legal Notices / Recordings	1,223	1,681	5,000
10-21-3338-000	Communication	3,008	3,104	3,500
10-21-3365-000	Advertising	433	210	500
10-21-3391-000	Misc. Expenses	4,322	2,119	-
10-21-3392-000	County Treasurer Fees	7,386	9,754	10,000
	COVID Expenses	-	97,762	-
	Living Word	-	-	-
10-21-3513-000	Economic Development	-	-	2,200
10-21-3519-000	Fire Mitigation	-	-	-
10-21-1015-000	Fund Reserve Account	-	-	-
	Total General Administration	<b>\$ 123,863</b>	<b>\$ 254,723</b>	<b>\$ 640,900</b>
	<b>Total General Administrative Expenditures</b>	<b>\$ 422,085</b>	<b>\$ 461,847</b>	<b>\$ 945,175</b>
	<b><u>Operations</u></b>			
	<b><u>Police Department Expenditures</u></b>			
	<b><u>Salaries and Benefits- Police Department</u></b>			
10-31-3111-000	Salaries / Wages Regular	\$ 106,391	131,926	\$ 157,564
10-31-3112-000	Salaries / Wages Temp/Part-time	174,039	187,331	261,375
10-31-3113-000	Restricted Wages	-	37,412	-
10-31-3114-000	Restricted Benefits	-	1,216	-
10-31-3115-000	Overtime	541	2,251	1,000
10-31-3119-000	FICA Employer	10,606	14,224	17,965
10-31-3120-000	Medicare Employer	4,284	7,466	4,202
10-31-3121-000	SUTA Employer	-	-	-
10-31-3122-000	FUTA Employer	420	127	-
10-31-3123-000	FPPA	12,490	23,483	10,335
10-31-3124-000	Sick Leave	-	-	7,650
10-31-3125-000	Employee Benefits	17,155	26,555	9,450
10-31-3127-000	Insurance Premiums	189	227	20
10-31-3131-000	Workers Compensation	8,214	20,735	18,000
10-31-3133-000	FPPA Death + Disability	1,006	-	3,620
	Total Salaries and Benefits- Police Department	<b>\$ 335,336</b>	<b>\$ 452,951</b>	<b>\$ 491,181</b>
	<b><u>Professional Services- Police Department</u></b>			
10-31-3161-000	Professional Services- Legal	\$ 389	-	\$ 1,000
10-31-3162-000	Professional Services- Acctg/Audit	9,320	14,736	8,200
10-31-3163-000	Professional Services- Other	-	-	-
10-31-3164-000	Professional Services- IT	13,521	13,890	8,000
	Total Professional Services- Police Department	<b>\$ 23,230</b>	<b>\$ 28,626</b>	<b>\$ 17,200</b>

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		2019	2020	Submitted
		Actual	Estimated	2021
				Budget
	<u>General Administration- Police Department</u>			
10-31-3141-000	Employee Clothing / Uniform	\$ 6,012	2,998	\$ 7,000
10-31-3145-000	Employee Training	1,087	4,283	2,000
10-31-3149-000	Employee Travel	741	-	750
10-31-3151-000	Employee Per Diem	180	-	200
10-31-3153-000	Memberships / Registrations	-	224	500
10-31-3160-000	Special Investigation	29	-	-
10-31-3211-000	General (Contract) Services	1,164	1,674	1,500
10-31-3223-000	Operating Supplies	4,929	7,055	4,000
10-31-3225-000	Building Maintenance	4,523	3,839	5,000
10-31-3226-000	Repair / Maintenance Supplies	-	31	1,000
10-31-3245-000	Utilities	5,444	6,056	5,500
10-31-3253-000	Postage	106	67	120
10-31-3269-000	Vehicle License / Fees	-	17	-
10-31-3276-000	Vehicle Loan- Principal	16,418	4,452	16,418
10-31-3277-000	Vehicle Loan- Interest	2,598	3,389	2,598
10-31-3271-000	Vehicle Repair / Maint	12,117	26,995	11,000
10-31-3275-000	Fuel	10,348	7,391	11,000
10-31-3281-000	Insurance	10,362	18,924	14,000
10-31-3291-000	Capital Improvement Bldg	-	-	-
10-31-3293-000	Capital Equipment	7,854	61,185	5,000
10-31-3313-000	Equipment Maintenance	354	48	500
10-31-3333-000	Publication / Legal Notices	-	-	-
10-31-3337-000	State Police Surcharge	1,766	-	-
10-31-3338-000	Communication	7,559	33,607	7,600
10-31-3365-000	Advertising	-	-	-
10-31-3391-000	Misc. Expenses	-	130	-
	COVID Expenses	-	1,055	-
	Living Word	-	992	-
10-31-3393-000	Subject Testing	266	342	500
10-31-3395-000	Emergency Management	-	-	-
	Total General Administration- Police Department	\$ 93,857	\$ 184,755	\$ 96,186
	Total Police Department Expenditures	\$ 452,422	\$ 666,332	\$ 604,567

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## GENERAL FUND

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		2019	2020	Submitted
		Actual	Estimated	2021
				Budget
	<b><u>Fire Department Expenditures</u></b>			
	<b><u>Salaries and Benefits- Fire Department</u></b>			
10-41-3111-000	Salaries / Wages Regular	\$ 106,533	180,112	\$ 278,600
10-41-3112-000	Salaries / Wages Temp/Part-time	60,698	105,070	61,000
10-41-3113-000	Restricted Wages	-	14,592	-
10-41-3115-000	Overtime	-	-	18,000
10-41-3119-000	FICA Employer	6,734	14,513	5,540
10-41-3120-000	Medicare Employer	2,602	5,200	1,300
10-41-3121-000	SUTA Employer	-	-	-
10-41-3122-000	FUTA Employer	354	443	-
10-41-3123-000	FPPA	9,735	32,302	40,000
10-41-3124-000	Sick Leave	-	-	3,700
10-41-3125-000	Employee Benefits	14,517	21,614	16,000
10-41-3127-000	Insurance Premiums	312	374	734
10-41-3131-000	Workers Compensation	8,214	17,155	15,000
10-41-3133-000	FPPA Death + Disability	496	-	6,500
	Total Salaries and Benefits- Fire Department	<b>\$ 210,196</b>	<b>\$ 391,374</b>	<b>\$ 446,374</b>
	<b><u>Professional Services- Fire Department</u></b>			
10-41-3161-000	Professional Services- Legal	\$ 357	104	\$ 1,000
10-41-3162-000	Professional Services- Acctg/Audit	11,003	14,736	8,200
10-41-3163-000	Professional Services- Other	16,257	-	-
10-41-3164-000	Professional Services- IT	8,707	8,195	8,000
	Total Professional Services- Fire Department	<b>\$ 36,325</b>	<b>\$ 23,035</b>	<b>\$ 17,200</b>
	<b><u>General Administration- Fire Department</u></b>			
10-41-3141-000	Employee Clothing / Uniform	\$ 1,332	2,911	\$ 6,000
10-41-3145-000	Employee Training	3,340	458	3,500
10-41-3151-000	Employee Per Diem		-	
10-41-3151-000	Employee Per Diem	-	-	-
10-41-3153-000	Memberships / Registrations	146	686	1,000
10-41-3160-000	Open	-	-	-
10-41-3211-000	General (Contract) Services	12,770	9,511	15,000
10-41-3223-000	Operating Supplies	14,171	6,467	8,000
10-41-3225-000	Building Maintenance	22,045	14,274	5,000
10-41-3226-000	Repair / Maintenance Supplies	-	7	1,000
10-41-3245-000	Utilities	6,506	7,744	6,800
10-41-3253-000	Postage	139	-	250
10-41-3269-000	Vehicle License / Fees	-	-	-
10-41-3271-000	Vehicle Repair / Maint	23,929	13,837	15,000
10-41-3275-000	Fuel	4,417	5,332	5,000
10-41-3281-000	Insurance	10,362	13,669	16,500
10-41-3291-000	Capital Improvement Bldg	-	-	-
10-41-3293-000	Capital Equipment	-	-	-

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		2019	2020	Submitted
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				Budget
10-41-3313-000	Equipment Maintenance	1,234	568	1,000
10-41-3333-000	Publication / Legal Notices	-	-	-
10-41-3338-000	Communication	6,177	17,020	6,100
10-41-3351-000	Medical Equip / Supplies	920	3,475	3,000
10-41-3365-000	Advertising	-	90	-
10-41-3391-000	Misc. Expenses	-	-	-
10-41-3393-000	Subject Testing	-	-	-
10-41-3395-000	Emergency Management	-	-	-
	COVID Expenses	-	265	-
	Total General Administration- Fire Department	\$ 107,488	\$ 96,049	\$ 93,150
	<b>Total Fire Department Expenditures</b>	<b>\$ 354,009</b>	<b>\$ 510,458</b>	<b>\$ 556,724</b>
	<b><u>Roads Department Expenditures</u></b>			
	<u>Salaries and Benefits- Roads Department</u>			
10-51-3111-000	Salaries / Wages Regular	\$ 96,394	114,498	\$ 142,000
10-51-3112-000	Salaries / Wages Temp/Part-time	-	-	-
10-51-3113-000	Restricted Wages	-	-	-
10-51-3115-000	Overtime	2,098	372	1,000
10-51-3119-000	FICA Employer	6,601	7,337	8,804
10-51-3120-000	Medicare Employer	1,544	2,489	2,060
10-51-3121-000	SUTA Employer	-	-	-
10-51-3122-000	FUTA Employer	84	10	-
10-51-3124-000	Sick Leave	-	-	-
10-51-3125-000	Employee Benefits	20,490	22,112	9,100
10-51-3127-000	Insurance Premiums	180	227	880
10-51-3131-000	Workers Compensation	8,214	15,204	13,000
	Total Salaries and Benefits- Roads Department	\$ 135,605	\$ 162,249	\$ 176,844
	<u>Professional Services- Roads Department</u>			
10-51-3161-000	Professional Services- Legal	\$ -	-	\$ -
10-51-3162-000	Professional Services- Acctg/Audit	9,320	14,736	8,200
10-51-3163-000	Professional Services- Other	3,352	1,576	8,000
10-51-3163-001	Professional Services- MS4	-	-	10,000
10-51-3163-002	Professional Services- Engineering	-	-	20,000
10-51-3164-000	Professional Services- IT	8,856	6,732	4,000
	Total Professional Services- Roads Department	\$ 21,528	\$ 23,044	\$ 50,200

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		2019	2020	Submitted
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				Budget
	<u>General Administration- Roads Department</u>			
10-51-3141-000	Employee Clothing / Uniform	\$ 199	216	\$ 500
10-51-3145-000	Employee Training	-	-	250
10-51-3149-000	Employee Travel	-	-	250
10-51-3153-000	Memberships / Registrations	-	1,279	1,066
10-51-3211-000	General (Contract) Services	13,861	24,271	20,000
10-51-3223-000	Operating Supplies	3,904	2,671	4,000
10-51-3225-000	Building Maintenance	1,676	3,107	2,000
10-51-3226-000	Shop Maintenance	-	-	-
10-51-3227-000	Road / Street Material	28,737	26,597	25,000
10-51-3229-000	Sign Parts / Supplies	729	789	1,000
10-51-3243-000	Street Lights	13,566	12,840	16,000
10-51-3245-000	Utilities	5,054	4,181	8,000
10-51-3253-000	Postage	468	-	-
10-51-3269-000	Vehicle License / Fees	34	-	-
10-51-3276-000	Vehicle Loan- Principal	14,855	4,452	4,360
10-51-3277-000	Vehicle Loan- Interest	2,350	3,389	2,174
10-51-3271-000	Vehicle Repair / Maint	7,339	4,154	6,000
10-51-3273-000	Heavy Equipment Repair	10,492	35,693	10,000
10-51-3275-000	Fuel	10,692	4,902	15,000
10-51-3281-000	Insurance	9,862	13,646	9,800
10-51-3293-000	Capital Equipment	93,847	-	31,700
10-51-3296-000	Capital Improvement Drainage	-	38,986	-
10-51-3313-000	Equipment Maintenance	-	614	-
10-51-3338-000	Communication	1,202	1,126	5,379
10-51-3365-000	Advertising	-	-	-
10-51-3391-000	Misc. Expenses	-	-	-
	COVID Expenses	-	622	-
	Living Word	-	840	-
10-51-3230-000	Dust Control	14,266	17,827	15,000
10-51-3231-000	Culverts	3,317	-	3,500
10-51-3285-000	Capital Improvement- Colo Trust	-	-	-
10-51-3294-000	Capital Improvement Buildings	-	-	-
10-51-3295-000	Capital Improvement Roads	175,637	-	175,000
10-51-3296-000	Capital Improvement-Drainage	51,169	-	3,000
10-51-3296-003	Capital Improvement Drainage-MS4	-	-	2,000
	Total General Administration- Roads Department	\$ 463,257	\$ 202,201	\$ 360,979
	<b>Total Roads Department Expenditures</b>	<b>\$ 620,390</b>	<b>\$ 387,494</b>	<b>\$ 588,023</b>

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Submitted 2021 Budget

		2019	2020	Submitted
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				Budget
	<b><u>Parks Department Expenditures</u></b>			
	<b><u>Salaries and Benefits- Parks Department</u></b>			
10-80-3111-000	Salaries / Wages Regular	\$ 13,812	161	\$ -
10-80-3112-000	Salaries / Wages Temp/Part-time	-	8,287	24,000
10-80-3119-000	FICA Employer	853	484	1,488
10-80-3120-000	Employer Taxes	199	173	348
10-80-3121-000	SUTA Employer	-	-	-
10-80-3122-000	FUTA Employer	47	24	-
10-80-3124-000	Sick Leave	-	-	900
10-80-3125-000	Employee Benefits	-	-	900
10-80-3127-000	Insurance Premiums	-	-	-
10-80-3131-000	Workers Compensation	-	1,043	900
	<b>Total Salaries and Benefits- Parks Department</b>	<b>\$ 14,911</b>	<b>\$ 10,172</b>	<b>\$ 28,536</b>
	<b><u>Professional Services- Parks Department</u></b>			
10-80-3163-000	Professional Services- Other	\$ -	\$ -	\$ -
	<b>Total Professional Services- Parks Department</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b><u>General Administration- Parks Department</u></b>			
10-80-3141-000	Employee Clothing / Uniform	\$ 115	-	\$ 200
10-80-3145-000	Employee Training	-	-	250
10-80-3153-000	Memberships / Registrations	-	-	100
10-80-3211-000	General (Contract) Services	202	7,144	3,000
10-80-3223-000	Operating Supplies	3,772	3,564	3,500
10-80-3226-000	Repair / Maint Supplies	224	114	250
10-80-3245-000	Utilities	651	1,596	1,200
10-80-3253-000	Postage	-	-	-
10-80-3269-000	Vehicle License / Fees	-	-	-
10-80-3271-000	Vehicle Repair / Maint	-	34	300
10-80-3275-000	Fuel	807	-	800
10-80-3281-000	Insurance	2,500	-	-
10-80-3293-000	Capital Equipment	-	8,459	-
10-80-3313-000	Equipment Maintenance	323	1,603	1,000
10-80-3338-000	Communication	-	-	150
10-80-3365-000	Advertising	-	-	-
10-80-3370-000	Parks Committee	1,499	-	-
	COVID Expenses	-	9,971	-
	Living Word	-	61,411	-
10-80-3391-000	Misc. Expenses-Volunteers	-	-	200
	<b>Total General Administration- Parks Department</b>	<b>\$ 10,093</b>	<b>\$ 93,895</b>	<b>\$ 10,950</b>
	<b>Total Parks Department Expenditures</b>	<b>\$ 25,005</b>	<b>\$ 104,067</b>	<b>\$ 39,486</b>



# TOWN OF PALMER LAKE

## GENERAL FUND

Submitted 2021 Budget

		2019	2020	Submitted
		Actual	Estimated	2021
				Budget
	<b>Total Operations</b>	\$ 1,451,826	\$ 1,668,350	\$ 1,788,800
	<b>Total General Administrative and Operations</b>	\$ 1,873,910	\$ 2,130,197	\$ 2,733,975
	<b>EXCESS OF REVENUE OVER (UNDER)</b>			
	<b>EXPENDITURES AND OTHER FINANCING USES</b>	\$ 331,473	\$ 169,247	\$ -
	<b>FUND BALANCE - BEGINNING OF YEAR</b>	\$ 2,493,507	\$ 3,104,881	\$ 3,274,128
	<b>FUND BALANCE - ENDING OF YEAR</b>	\$ 2,824,980	\$ 3,274,128	\$ 3,274,128

# TOWN OF PALMER LAKE

## GRANT & DONATION FUNDS

		2019	2020	Proposed
		Actual	Estimated	2021
Account Number	Description			Budget
	<b>REVENUE</b>			
10-10-2180-000	Donations/Restricted Donation for Police (\$30,000 in 2020)	1,330		-
10-10-2186-000	FPPA Matching Funds	-		14,000
10-10-2190-000	GOCO Grant	102,124		-
10-10-2190-003	CARES Act Funding	-		-
10-10-2191-000	Fire Mitigation Grant	-		50,000
10-10-2192-000	DOLA Grant	12,197		360,000
10-10-2235-000	Douglas Grants	124,753		-
10-10-3631-000	Police Donations/Grants	7,455	60,001	15,000
10-10-3680-000	Parks Donations/Grants	12,504		1,000
	<b>Total Revenue</b>	<b>\$ 260,363</b>	<b>\$ 60,001</b>	<b>\$ 440,000</b>
	<b>EXPENDITURES</b>			
	<b><u>General and Administrative</u></b>			
10-21-3517-000	FEMA Grant Expenses	-		-
10-21-3523-001	Pedestrian Bridge Expense	578,825		-
10-21-3523-000	Grants Expense- DOLA / GOCO	29,430		360,000
	<b>Total General Administrative Expenditures</b>	<b>\$ 608,255</b>	<b>\$ -</b>	<b>\$ 360,000</b>
	<b><u>Police Department Expenditures</u></b>			
10-31-3523-000	Grants Expense	-		15,100
		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,100</b>
	<b><u>Fire Department Expenditures</u></b>			
10-41-3523-000	Grants Expense	-		-
	<b>Total Fire Department Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b><u>Roads Department Expenditures</u></b>			
10-51-3519-000	RMB SRTS Grant	-	-	-
10-51-3523-000	Grants Expense- Douglas	593,007	-	13,900
	<b>Total Roads Department Expenditures</b>	<b>\$ 593,007</b>	<b>\$ -</b>	<b>\$ 13,900</b>
	<b><u>Parks Department Expenditures</u></b>			
10-80-3215-000	Parks Committee (donations)	-		1,000
10-80-3314-000	Fire Mitigation CUSP	-		50,000
10-80-3523-000	Grants Expense	-		-
	<b>Total Parks Department Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,000</b>
	<b><u>Water Department Expenditures</u></b>			
20-81-3523-000	Grant Expense- DOUG	-		-
	<b>Total Water Department Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total Operations</b>	<b>\$ 1,201,262</b>	<b>\$ -</b>	<b>\$ 440,000</b>
	<b>Total Operations</b>	<b>\$ 1,201,262</b>	<b>\$ -</b>	<b>\$ 440,000</b>

**TOWN OF PALMER LAKE**  
**GRANT & DONATION FUNDS**

	<b>2019</b>	<b>2020</b>	<b>Proposed</b>
	<b>Actual</b>	<b>Estimated</b>	<b>2021</b>
			<b>Budget</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>			\$ -
<b>EXPENDITURES AND OTHER FINANCING USES</b>	\$ (940,900)	\$ 60,001	\$ -
<b>FUND BALANCE - BEGINNING OF YEAR</b>	\$ -	\$ (940,900)	\$ 440,000
<b>FUND BALANCE - ENDING OF YEAR</b>	\$ (940,900)	\$ (880,899)	\$ 440,000

# TOWN OF PALMER LAKE

## WATER FUND

Submitted 2021 Budget

		2019	2020	Submitted
		Actual	Estimated	Budget
<b>Account Number</b>	<b>REVENUE</b>			
20-19-2314-000	Water Tap Fees	\$ 127,400	120,000	\$ 200,000
20-19-2320-000	Water Revenue	818,530	930,000	990,000
20-19-2322-000	Water Revenue Interest	4,521	1,778	4,600
20-19-2323-000	Water Reserve	-	-	-
20-19-2324-000	Water Reserve Interest	4,059	1,495	4,200
20-19-2325-000	Water Reserve Colo Trust	-	-	345,147
20-19-2326-000	Water Meter Sales / Parts	-	-	6,500
20-19-2328-000	Surcharge	-	-	-
20-19-2330-000	Late Fees	18,522	23,462	18,500
20-19-2335-000	Water Improvement Fee	41,688	52,780	42,250
20-19-2340-000	Water Loan Revenue	190,232	227,875	190,200
20-19-2360-000	Water Dept. Misc. Revenue / TANK	50,000	16,680	-
	<b>Total Revenue</b>	<b>\$ 1,254,953</b>	<b>\$ 1,374,071</b>	<b>\$ 1,801,397</b>
	<b>EXPENSES</b>			
	<b><u>General Administrative</u></b>			
	<b><u>Salaries and Benefits</u></b>			
20-81-3111-000	Salaries / Wages Regular	\$ 248,882	227,471	\$ 328,500
20-81-3112-000	Salaries / Wages Temp/Part-time	-	380	\$ -
20-81-3115-000	Overtime	344	1,094	-
20-81-3116-000	Vacation Payout	1,111	-	-
20-81-3119-000	FICA Employer	16,510	15,094	20,370
20-81-3120-000	Medicare Employer	3,861	5,119	4,765
20-81-3121-000	SUTA Employer	-	-	-
20-81-3122-000	FUTA Employer	131	10	-
20-81-3124-000	Sick Leave	-	-	-
20-81-3125-000	Employee Benefits	20,295	35,621	18,430
20-81-3127-000	Insurance Premiums	255	341	100
20-81-3131-000	Workers Compensation	8,214	16,045	15,000
	<b>Total Salaries and Benefits</b>	<b>\$ 299,603</b>	<b>\$ 301,175</b>	<b>\$ 387,165</b>
	<b><u>Professional Services</u></b>			
20-81-3161-000	Professional Services- Legal	\$ 16,790	1,697	\$ 20,000
20-81-3162-000	Professional Services- Acctg/Audit	9,320	14,736	9,500
20-81-3163-000	Professional Services- Other/Engineering, etc	-	-	40,000
20-81-3164-000	Professional Services- IT/Water billing	55,047	35,502	30,000
	<b>Total Professional Services</b>	<b>\$ 81,158</b>	<b>\$ 51,935</b>	<b>\$ 99,500</b>
	<b><u>General Administrative</u></b>			
20-81-3141-000	Employee Clothing	\$ 446	247	\$ 500
20-81-3145-000	Employee Training	1,327	-	3,000
20-81-3149-000	Employee Travel	175	-	200
20-81-3153-000	Memberships / Registrations	8,255	9,953	8,300
20-81-3167-000	Payment Processing	-	-	10,037
20-81-3169-000	Bank Fees and Services	455	140	460
20-81-3211-000	General (Contract) Services	10,280	7,248	11,000
20-81-3245-000	Utilities	105,528	117,521	115,000

# TOWN OF PALMER LAKE

## WATER FUND

Submitted 2021 Budget

		2019	2020	Submitted
		Actual	Estimated	2021
				Budget
20-81-3253-000	Postage	4,754	8,958	7,000
20-81-3281-000	Insurance	9,862	17,153	10,000
20-81-3333-000	Publication / Legal Notices	-	522	500
20-81-3338-000	Communication	5,749	2,036	5,500
	COVID Expenses	-	9,893	-
	Living Word	-	75,937	-
20-81-3391-000	Misc. Expenses	2,451	1,535	800
20-81-3395-000	Emergency Management (Electric Siren)	-	-	-
	Total Administration	<b>\$ 149,281</b>	<b>\$ 251,143</b>	<b>\$ 172,297</b>
	<b>Total General Administrative</b>	<b>\$ 530,042</b>	<b>\$ 604,253</b>	<b>\$ 658,962</b>
	<b>Operations</b>			
20-81-3276-000	Vehicle Loan- Principal	\$ 7,818	4,452	\$ 7,820
20-81-3277-000	Vehicle Loan- Interest	1,237	3,389	1,240
20-82-3223-000	Operating Supplies - Treatment	45,961	64,447	25,000
20-82-3224-000	Operating Supplies - Distribution	-	-	15,000
20-82-3225-000	Building Maintenance	440	3,223	1,000
20-82-3226-000	Repairs/ Maintenance Supplies - Treatment	17,320	31,734	40,000
20-82-3227-000	Repairs/ Maintenance Supplies - Distribution	-	-	12,500
20-82-3233-000	Water Meters / Replacements	14,166	-	5,000
20-82-3234-000	Water Meters / Supplies & Repairs	-	-	5,000
20-82-3269-000	Vehicle License / Fees	8	-	-
20-82-3271-000	Vehicle Repair / Maint	6,229	5,652	6,000
20-82-3275-000	Fuel	5,748	4,770	6,000
20-82-3291-000	Capital Improvement Bldgs.	-	-	-
20-82-3292-000	Capital Improvement- Water	-	126,643	700,000
20-82-3293-000	Capital Equipment / TANK	333,678	1,465	-
	Capital Equipment/IT	12,998	-	-
20-82-3294-000	Water Line Repair	7,564	8,720	100,000
20-82-3313-000	Equipment Maintenance	20,419	51,835	23,000
20-82-3338-000	Communications	1,460	-	1,550
20-82-3411-000	Reservoirs / Dam Maintenance	9,781	150,802	10,000
20-82-3431-000	Water Quality Tests	25,161	23,950	26,000
20-82-3900-000	Depreciation Expense	-	-	-
20-81-3600-000	Fund Reserve Account	-	-	-
	<b>Total Operations</b>	<b>\$ 509,989</b>	<b>\$ 481,082</b>	<b>\$ 985,110</b>
	<b>Total Administrative and Operations</b>	<b>\$ 1,040,031</b>	<b>\$ 1,085,334</b>	<b>\$ 1,644,072</b>

# TOWN OF PALMER LAKE

## WATER FUND

Submitted 2021 Budget

		2019	2020	Submitted
		Actual	Estimated	2021
				Budget
	<b>Debt Service</b>			
20-81-3400-000	CWRPDA 2009 Principal	\$ 83,916	102,212	\$ 83,916
20-81-3401-000	CWRPDA 2009 Interest	20,775	23,753	20,775
20-81-3405-000	CWRPDA 2018 Principal	26,872	56,047	26,872
20-81-3406-000	CWRPDA 2018 Interest	15,762	25,756	15,762
20-81-3426-000	General Fund Loan - Interest	6,035	-	10,000
	<b>Total Debt Service</b>	<b>\$ 153,360</b>	<b>\$ 207,768</b>	<b>\$ 157,325</b>
	<b>Total Expenditures</b>	<b>\$ 1,193,391</b>	<b>\$ 1,293,102</b>	<b>\$ 1,801,397</b>
	<b>EXCESS OF REVENUE OVER (UNDER)</b>			
	<b>EXPENSES</b>	<b>\$ 61,562</b>	<b>\$ 80,969</b>	<b>\$ -</b>
	<b>OTHER FINANCING SOURCES</b>			
	Loan from General Fund	\$ 500,000	-	\$ -
	<b>Total Other Financing Sources</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>			
	<b>AND OTHER FINANCING SOURCES (USES)</b>	<b>\$ 561,562</b>	<b>\$ 80,969</b>	<b>\$ -</b>
	<b>FUND BALANCE - BEGINNING OF YEAR</b>	<b>\$ 218,159</b>	<b>\$ 1,012,001</b>	<b>\$ 1,092,969</b>
	<b>FUND BALANCE - ENDING OF YEAR*</b>	<b>\$ 779,721</b>	<b>\$ 1,092,969</b>	<b>\$ 1,092,969</b>

# TOWN OF PALMER LAKE

## Conservation Trust Fund

Submitted 2021 Budget

			YTD	Submitted
		2019	Actual	2021
		Actual	10/31/2020	Budget
<b>Account Number</b>	<b>Description</b>			
	<b>REVENUE</b>			
50-10-2160-000	Carry Over	\$ -	\$ -	\$ 30,000
50-10-2170-000	Miscellaneous Income - CTF	-	-	-
50-10-2180-000	Donations	-	-	-
50-10-2210-000	Conservation Trust Interest	-	65	-
50-10-2235-000	GOCO Grant	-	-	-
50-10-2410-000	State Shared Revenue	31,699	27,090	19,507
	<b>Total Revenue Conservation Trust</b>	<b>\$ 31,699</b>	<b>\$ 27,155</b>	<b>\$ 49,507</b>
	<b>EXPENDITURES</b>			
	<u>Administrative</u>			
	<u>Salaries and Benefits</u>			
50-30-3111-000	Salaries / Wages Regular	\$ 12,136	\$ 134	\$ -
50-30-3112-000	Salaries / Wages Temp/Part-time	-	14,095	24,000
50-30-3119-000	FICA Employer	752	868	1,488
50-30-3120-000	Medicare Employer	176	253	348
50-30-3121-000	SUTA Employer	-	-	-
50-30-3122-000	FUTA Employer	36	46	-
50-30-3211-000	Workers Compensation	-	-	-
	Total Salaries and Benefits	<b>\$ 13,100</b>	<b>\$ 15,396</b>	<b>\$ 25,836</b>
	<u>Administrative</u>			
50-30-3141-000	Employee Clothing / Uniforms	\$ -	\$ -	\$ -
50-30-3163-000	Consultant Services	-	-	-
50-30-3211-000	General (Contract) Services	10,222	-	-
50-30-3223-000	Operating Supplies / Materials	3,772	374	4,000
50-30-3226-000	Repair / Maintenance Supplies	341	343	2,500
50-30-3245-000	Utilities	1,223	851	1,000
50-30-3253-000	Postage	-	-	-
50-30-3275-000	Fuels / Lubricants	-	-	234
50-30-3281-000	Insurance	-	-	-
50-30-3293-000	Capital Improvements	4,840	11,005	15,937
50-30-3313-000	Equipment Maintenance	323	-	-
50-30-3525-000	Pedestrian Bridge	40,000	-	-
	Total General Administration	<b>\$ 60,721</b>	<b>\$ 12,573</b>	<b>\$ 23,671</b>
	<b>Total General Administrative</b>	<b>\$ 73,821</b>	<b>\$ 27,969</b>	<b>\$ 49,507</b>
	<b>EXCESS OF REVENUE OVER (UNDER)</b>			
	<b>EXPENDITURES</b>	<b>\$ (42,122)</b>	<b>\$ (813)</b>	<b>\$ -</b>
	<b>BEGINNING FUND BALANCE</b>	<b>\$ 87,453</b>	<b>\$ 45,331</b>	<b>\$ 44,518</b>
	<b>ENDING FUND BALANCE</b>	<b>\$ 45,331</b>	<b>\$ 44,518</b>	<b>\$ 44,518</b>