

03/09 Report

Update on town staffing – Water: the previously hired water tech did not work out and the department will hold off on advertising until April. Public Works: 2 parks maintenance staff started this week – Quentin Davis is returning to the dept., and new hire Andrew Rudnicki will join parks maintenance. Fire: interviews were conducted Fri-Sat to fill the Fire Chief position and a conditional offer will be considered this week.

- ◁ The water analysis activity is progressing – the consultant Chris met with Steve and Charles last week about infrastructure and information is being gathered to create a baseline. Chris anticipates a model Capital Improvement Plan to review with the Board as early as April.

The Fire Dept was awarded Gary Sinise grant funds of \$25,596 for radio equipment and programming for wildland fire interagency use.

Library doorframe repair is scheduled to begin next Monday, coordinated between TN Parker and PPLibrary.

On your tabletop, a copy of the amended budget for carryover is provided, including a memo. These are unused capital funds from 2022. Please do not hesitate to reach out with questions. This item will take place with a public hearing on 3/23.

Reminder of Chamber events – quarterly luncheon on March 17, and the business after hours on March 21 – please let me know if you want to register for either; and/or if interested in attending the April awards dinner.

Retreat next Thu., 3/16 – heard back from all but 2 (and 4 can make it) to prioritize topics/planning. Anything else you want to cover – follow up discussion of Board rules? Board “liaison” role?

4p



Administrative Memo

Date: March 8, 2023

To: Dawn Collins, Town Administrator/Clerk

From: Julia Stambaugh, Deputy Town Clerk

Subject: 2023 Amended Budget Request

The need to amend the 2023 Budget is to allow the departments to roll forward funds for projects that were not started in 2022. These additional projects will result in Budgeted Expenditures being over Budgeted Revenue. There are no New Revenue sources that would cause an increase to the Budgeted Revenue amounts.

- The unused General Funds will support the 2022 Public Works/Roads repaving and drainage projects and the 2022 Public Works/Parks tennis court resurfacing project. The funding for these projects will show a "Use of Fund Balance" at the bottom of the General Fund Budget.
 - The unused Kiosk revenue funds for the resurfacing project rolled forward into the Beginning of Year Fund Balance on the General Fund Budget.
- The unused Water Funds will support the 2022 Water Dept water line replacement projects. The funding for the Water Dept projects will show a "Use of Fund Balance" at the bottom of the Water Fund Budget.

**Note this is not an all-inclusive list, as needs may change throughout the year.*

The "Use" of the Fund Balance is not to meet Operating Expenditures in 2023. It is to complete capital-related items that were budgeted in 2022 and were not started due to delays beyond the departments' control.

Also noted on the original 2023 Budget document submitted to the State, the second column, titled "2022 Balance" should be "2022 Estimated." This column is *estimated* figures not actual balance. Going forward, the terms shown on the budget will be as shown: 20XX Actuals (expended to date), 20XX Estimated (predicted for year-end), and 20XX Budget (forecast for the following year).

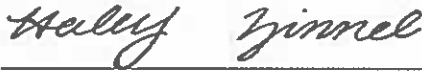
164606

AFFIDAVIT OF PUBLICATION

STATE OF COLORADO
COUNTY OF El Paso

I, Haley Zinnel, being first duly sworn, deposes and says that he is the Legal Sales Representative of The Tri Lakes Tribune, LLC., a corporation, the publishers of a daily/weekly public newspapers, which is printed and published daily/weekly in whole in the County of El Paso, and the State of Colorado, and which is called Tri Lakes Tribune; that a notice of which the annexed is an exact copy, cut from said newspaper, was published in the regular and entire editions of said newspaper 1 time(s) to wit 03/01/2023

That said newspaper has been published continuously and uninterruptedly in said County of El Paso for a period of at least six consecutive months next prior to the first issue thereof containing this notice; that said newspaper has a general circulation and that it has been admitted to the United States mails as second-class matter under the provisions of the Act of March 3, 1879 and any amendment thereof, and is a newspaper duly qualified for the printing of legal notices and advertisement within the meaning of the laws of the State of Colorado.



Haley Zinnel
Sales Center Agent

Subscribed and sworn to me this 03/01/2023, at said City of Colorado Springs, El Paso County, Colorado.
My commission expires June 23, 2026.



Karen Hogan
Notary Public
The Gazette

KAREN HOGAN
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20224024441
MY COMMISSION EXPIRES 06/23/2026

NOTICE OF BUDGET AMENDMENT PUBLIC HEARING TOWN OF PALMER LAKE
Notice is hereby given that a proposed budget amendment has been submitted to the Board of Trustees for the 2023 Budget; a copy of such proposed budget amendment has been filed in the office of the Town Clerk, where the same is open for public inspection; such proposed budget amendment will be considered at a Regular meeting of the Town of Palmer Lake Board of Trustees to be held at the Town Hall, 28 Valley Crescent, Palmer Lake on Thursday, March 23, 2023, at 5:00 PM. Any interested elector of the Town of Palmer Lake may inspect the proposed budget amendment and file or register any objections thereto at any time prior to the final adoption of the budget amendment.
/s/ Dawn A. Collins, Town Clerk
Published in the Tri-Lakes Tribune March 1, 2023.

Document Authentication Number
20224024441-457679

**TOWN OF PALMER LAKE
EL PASO COUNTY
STATE OF COLORADO**

RESOLUTION NO. # - 2023

**A RESOLUTION TO AMEND THE 2023 BUDGET
PALMER LAKE, COLORADO**

WHEREAS, the Board of Trustees of the Town of Palmer Lake, Colorado, held a regular meeting on December 8, 2022, to adopt a budget for the 2023 fiscal year; and

WHEREAS, the Board of Trustees of the Town of Palmer Lake appropriated funds for the fiscal year 2023 as follows:

General Fund	\$ 4,231,512
Water Enterprise Fund	\$ 1,611,438

and;

WHEREAS, it is necessary for a carryover appropriation for additional expenditures within the General Fund and Water Enterprise Fund in excess of those appropriated for the fiscal year 2023 for capital items; and

WHEREAS, the Town has funds available for such carryover appropriation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE OF EL PASO COUNTY, COLORADO, AS FOLLOWS:

Section 1. The Board of Trustees shall, and hereby does, subsequently amend the budget for the fiscal year 2023 as follows:

General Fund	\$ 4,411,651
Water Enterprise Fund	\$ 1,740,725

BE IT FURTHER RESOLVED, that such sums are hereby appropriated to the General and Enterprise Funds for the purposes noted in Exhibit A.

Section 2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. Repeal. Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 23RD DAY OF MARCH 2023.

TOWN OF PALMER LAKE, COLORADO

ATTEST:

Glant Havenar, Mayor

By: _____
Dawn A. Collins, Town Administrator/Clerk

EXHIBIT A
PROPOSED 2023 AMENDED BUDGET
General Fund
Enterprise Fund

TOWN OF PALMER LAKE
GENERAL FUND
Proposed Amended 2023 Budget

Description	Adopted 2023 Budget	Proposed Amended 2023 Budget
REVENUE		
General Property Tax	\$ 503,417	\$ 503,417
Fire Mill Levy Property Tax	447,960	447,960
Specific Own Tax Auto / Motor Vehicle Registration	108,000	108,000
City Sales Tax/Auto Use Tax	950,000	950,000
Use Tax - Building Materials	40,000	40,000
Highway Users Tax Fund	100,000	100,000
Tobacco/Other Product Tax	1,515,000	1,515,000
Lodging Fees	40,000	40,000
Franchise Fee - Comcast	38,000	38,000
Franchise Fee - CORE/IREA	50,000	50,000
Franchise Fee - Black Hills	50,000	50,000
Franchise Fee - Other	35	35
Fees / Permits / Zoning / Subdivision Fees	40,000	40,000
Business Licenses Fees	30,000	30,000
Impact Fees / Drainage	7,200	7,200
Liquor/MMJ License Fees	6,200	6,200
Court Fines	70,000	70,000
Court Fines - S.T.E.P.	20,000	20,000
FPPA matching funds (DOLA VFP)	8,100	8,100
El Paso Co Road & Bridge	6,000	6,000
Land / Building Rents	20,000	20,000
Library Revenue	5,000	5,000
FPPA Funds - Matching	9,000	9,000
Police Revenue	4,500	4,500
Fire Deployment	80,000	80,000
Parks Revenue	40,000	40,000
Miscellaneous Income	100	100
Savings / Interest	3,000	3,000
Interest - Loan to Water Fund	10,000	10,000
Interest	30,000	30,000
Total Revenue	\$ 4,231,512	\$ 4,231,512
EXPENDITURES		
<u>General and Administrative</u>		
<u>Salaries and Benefits</u>		
Salaries / Wages Regular	\$ 163,930	\$ 163,930
Salaries / Wages Temp / Part Time	56,709	56,709
Sick Leave	1,890	1,890
Social Security Employer	13,797	13,797
Medicare Employer	3,227	3,227
FUTA Employer	239	239
Workers Compensation	8,683	8,683
Employee Retirement	6,557	6,557
Employee Benefits	19,374	19,374
Life Insurance Premiums	590	590
Total Salaries and Benefits	\$ 274,996	\$ 274,996
<u>Professional Services</u>		
Professional Services- Acctg/Audit	\$ 22,275	\$ 22,275
Professional Services- IT	63,200	63,200
Professional Services- Legal	60,000	60,000
Professional Services- Other Engineering	160,000	160,000
Total Professional Services	\$ 305,475	\$ 305,475
<u>General Administration</u>		
Employee Clothing	\$ 800	\$ 800
Employee, BOT & PC Members Training	6,900	6,900
Employee, BOT & PC Members Travel	6,000	6,000
Employee, BOT & PC Members Per Diem	5,000	5,000

TOWN OF PALMER LAKE
GENERAL FUND
Proposed Amended 2023 Budget

Description	Adopted 2023 Budget	Proposed Amended 2023 Budget
Advertising	2,000	2,000
Bank Fees and Services	700	700
Communication	28,000	28,000
County Treasurer Fees	18,000	18,000
Election Expense	15,000	15,000
Insurance	106,000	106,000
Legal Notices / Recordings	5,000	5,000
Memberships / Registrations Employee, BOT & PC	12,000	12,000
Postage	1,000	1,000
Economic Development	13,000	13,000
General Supplies	20,000	20,000
General Services	47,807	47,807
Utilities - Electric - All Depts	14,500	14,500
Utilities - Natural Gas - All Depts	6,600	6,600
Utilities - Water - All Depts	7,400	7,400
Utilities - Sanitation - All Depts	3,100	3,100
Building Maintenance	6,050	6,050
Equipment Maintenance	1,000	1,000
Fuel	500	500
Capital Improvement Bldg	220,000	220,000
Capital Improvement Bldg Town Hall	32,960	32,960
Capital Equipment	6,000	6,000
Total General Administration	<u>\$ 585,317</u>	<u>\$ 585,317</u>
Total General Administrative and Capital Expenditures	<u>\$ 1,165,788</u>	<u>\$ 1,165,788</u>
<u>Police Department Expenditures</u>		
<u>Salaries and Benefits- Police Department</u>		
Salaries / Wages Regular	\$ 426,105	\$ 426,105
Salaries / Wages Temp/Part-time	159,455	159,455
Salaries / Wages PT Sick	5,315	5,315
Salaries / Wages STEP	5,000	5,000
Salaries / Wages Extra Duty	5,000	5,000
Overtime, Sworn Unscheduled	2,049	2,049
Social Security Employer	11,570	11,570
Medicare Employer	8,597	8,597
FUTA Employer	512	512
Workers Compensation	34,876	34,876
Employee Retirement	17,044	17,044
FPPA Employer	38,599	38,599
FPPA Death + Disability	13,814	13,814
Employee Benefits	51,664	51,664
Life Insurance Premiums	1,572	1,572
Total Salaries and Benefits- Police Department	<u>\$ 781,175</u>	<u>\$ 781,175</u>
<u>General Administration- Police Department</u>		
Employee Clothing / Uniform	\$ 7,077	\$ 7,077
Employee Training	5,300	5,300
Employee Travel	4,160	4,160
Employee Per Diem	2,560	2,560
Subject Testing	1,000	1,000
Communication/Radios/PPCRN	8,400	8,400
Membership/Registration	3,940	3,940
General Supplies	12,291	12,291
General Services	6,500	6,500
Building Maintenance	8,600	8,600
Equipment Maintenance	2,280	2,280
Vehicle Repair / Maint	6,863	6,863
Fuel	28,000	28,000
Capital Equipment	25,428	25,428
Total General Administration- Police Department	<u>\$ 122,399</u>	<u>\$ 122,399</u>

TOWN OF PALMER LAKE
GENERAL FUND
Proposed Amended 2023 Budget

Description	Adopted 2023 Budget	Proposed Amended 2023 Budget
Total Police Department Expenditures	<u>\$ 903,574</u>	<u>\$ 903,574</u>
<u>Fire Department Expenditures</u>		
<u>Salaries and Benefits- Fire Department</u>		
Salaries / Wages Regular	\$ 468,605	\$ 468,605
Salaries / Wages Temp/Part-time	100,930	100,930
Salaries / Wages PT Sick	3,364	3,364
Overtime, Sworn Scheduled	44,805	44,805
Fire Deployment	50,000	50,000
Social Security Employer	7,694	7,694
Medicare Employer	8,957	8,957
FUTA Employer	638	638
Workers Compensation	45,203	45,203
Employee Retirement	20,536	20,536
FPPA Employer	46,893	46,893
FPPA Death + Disability	16,783	16,783
Employee Benefits	51,664	51,664
Life Insurance Premiums	1,572	1,572
Total Salaries and Benefits- Fire Department	<u>\$ 867,644</u>	<u>\$ 867,644</u>
<u>General Administration- Fire Department</u>		
Employee Clothing / Uniform	\$ 6,703	\$ 6,703
Employee Training	17,473	17,473
Employee Travel	4,000	4,000
Employee Per Diem	3,500	3,500
Communication/Radios/PPCRN	17,000	17,000
Memberships / Registrations	980	980
General Supplies	17,500	17,500
Medical Equip / Supplies	5,000	5,000
General Services	31,764	31,764
Repair / Maintenance Supplies	4,500	4,500
Equipment Maintenance	7,000	7,000
Vehicle License / Fees	2,000	2,000
Vehicle Repair / Maint	20,000	20,000
Fuel	15,000	15,000
Capital Equipment	137,000	137,000
Total General Administration- Fire Department	<u>\$ 289,420</u>	<u>\$ 289,420</u>
Total Fire Department Expenditures	<u>\$ 1,157,064</u>	<u>\$ 1,157,064</u>
<u>Public Works Department - Roads Expenditures</u>		
<u>Salaries and Benefits- Public Works Department</u>		
Salaries / Wages Regular	\$ 179,954	\$ 179,954
Salaries / Wages Temp/Part-time	58,826	58,826
Salaries / Wages PT Sick	1,961	1,961
Overtime, Civilian Unscheduled	836	836
Social Security Employer	14,978	14,978
Medicare Employer	3,503	3,503
FUTA Employer	260	260
Workers Compensation	23,977	23,977
Employee Retirement	7,232	7,232
Employee Benefits	22,962	22,962
Life Insurance Premiums	699	699
Total Salaries and Benefits- Public Works	<u>\$ 315,186</u>	<u>\$ 315,186</u>
<u>Professional Services- Roads Department</u>		
Professional Services- Engineering	\$ 10,000	\$ 10,000
Professional Services- MS4	10,000	10,000
Professional Services- Other	10,000	10,000
Total Professional Services- Roads Department	<u>\$ 30,000</u>	<u>\$ 30,000</u>

TOWN OF PALMER LAKE
GENERAL FUND
Proposed Amended 2023 Budget

Description	Adopted 2023 Budget	Proposed Amended 2023 Budget	
General Administration- Roads Department			
Employee Clothing / Uniform	\$ 750	\$ 750	
Employee Training	811	811	
Employee Travel	250	250	
Employee Per Diem	200	200	
Memberships / Registrations	750	750	
General Supplies	4,000	4,000	
Sign Parts / Supplies	5,000	5,000	
General Services	35,900	35,900	
Road / Street Material	35,000	35,000	
Street Lights	13,200	13,200	
Building Maintenance	6,000	6,000	
Dust Control	18,000	18,000	
Culverts	5,000	5,000	
Vehicle Repair / Maint	4,000	4,000	
Heavy Equipment Repair	20,000	20,000	
Fuel	18,000	18,000	
Capital Improvement Roads	329,000	463,014	<i>Carryover Road project from 2022-\$134,014</i>
Capital Improvement-Drainage	90,000	90,000	
Capital Equipment	37,000	37,000	
Total General Administration- Roads Department	<u>\$ 622,861</u>	<u>\$ 756,875</u>	
Total Public Works Department Roads Expenditures	<u>\$ 968,047</u>	<u>\$ 1,102,061</u>	
Public Works Department - Parks Expenditures			
General Administration- Parks Department			
Employee Clothing / Uniform	\$ 200	\$ 200	
Employee Training	250	250	
Memberships / Registrations	100	100	
Parks Committee Expenses	1,000	1,000	
General Supplies	7,090	7,090	
General Services	14,800	14,800	
Equipment Maintenance	1,000	1,000	
Vehicle Repair / Maint	1,000	1,000	
Fuel	1,600	1,600	
Capital Equipment	10,000	56,125	<i>Tennis Court-Resurfacing \$46,125-Kiosk Revenue from 2022</i>
Total General Administration- Parks Department	<u>\$ 37,040</u>	<u>\$ 83,165</u>	
Total Public Works Department - Parks Expenditures	<u>\$ 37,040</u>	<u>\$ 83,165</u>	
Total Operations and Capital Expenditures	<u>\$ 3,065,725</u>	<u>\$ 3,245,864</u>	
Total General Administrative, Operations and Capital Expenditures	<u>\$ 4,231,512</u>	<u>\$ 4,411,651</u>	
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	<u>\$ (0)</u>	<u>\$ (180,139)</u>	<i>Use of Fund Balance due to Carryover Road Project and Tennis Court Resurfacing</i>
FUND BALANCE - BEGINNING OF YEAR	<u>\$ 2,749,080</u>	<u>\$ 2,749,080</u>	
FUND BALANCE - END OF YEAR	<u>\$ 2,749,080</u>	<u>\$ 2,568,941</u>	

TOWN OF PALMER LAKE

WATER FUND ENTERPRISE

Proposed Amended 2023 Budget

Description	Adopted 2023 Budget	Proposed Amended 2023 Budget
REVENUE		
Water Revenue	\$ 940,000	\$ 940,000
Water Improvement Fee	55,000	55,000
Water Loan Revenue	216,000	216,000
Water Tap Fees	100,000	100,000
Water Meter Sales / Parts	3,000	3,000
Service/Late Fees	14,000	14,000
Water Reserve Interest	7,000	7,000
Water Revenue Interest	7,000	7,000
Misc Income	200	200
ARP Funds	259,238	259,238
Water Dept. Misc. Revenue / TANK	10,000	10,000
Total Revenue	\$ 1,611,438	\$ 1,611,438
EXPENSES		
<u>General Administrative</u>		
<u>Salaries and Benefits</u>		
Salaries / Wages Regular	\$ 423,291	\$ 423,291
Overtime, Civilian Scheduled	15,308	15,308
Overtime, Civilian Unscheduled	1,482	1,482
FICA Employer	27,285	27,285
Medicare Employer	6,381	6,381
FUTA Employer	239	239
Workers Compensation	29,172	29,172
Employee Retirement	17,603	17,603
Employee Benefits	40,900	40,900
Life Insurance Premiums	1,245	1,245
Total Salaries and Benefits	\$ 562,906	\$ 562,906
<u>Professional Services</u>		
Professional Services- Acctg/Audit	\$ 45,225	\$ 45,225
Professional Services- IT/Water billing	78,000	78,000
Professional Services- Legal	20,000	20,000
Professional Services- Other/Engineering, etc	40,000	40,000
Total Professional Services	\$ 183,225	\$ 183,225
<u>General Administrative</u>		
Employee Clothing	\$ 1,000	\$ 1,000
Employee Training	4,500	4,500
Employee Travel	6,000	6,000
Per Diem	3,000	3,000
Bank Fees and Services	100	100
Communication	3,100	3,100
Insurance	13,400	13,400
Publication / Legal Notices	500	500
Memberships / Registrations	10,000	10,000
Misc. Expenses	800	800
General Services - Water Dept	27,870	27,870
Utilities - Electric	83,000	83,000
Utilities - Natural Gas	18,400	18,400
Utilities - Water	12,500	12,500
Utilities - Sanitation	16,400	16,400
Total Administration	\$ 200,570	\$ 200,570
Total General Administrative	\$ 946,701	\$ 946,701

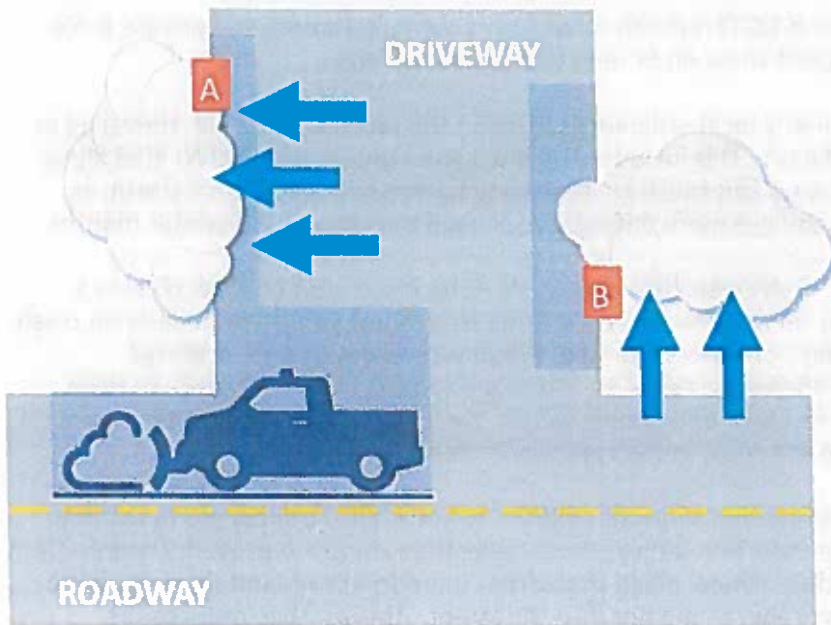
TOWN OF PALMER LAKE
WATER FUND ENTERPRISE
Proposed Amended 2023 Budget

Description	Adopted 2023 Budget	Proposed Amended 2023 Budget	
Services/Maintenance - Distribution	22,000	22,000	
Water Meters / Parts Replacements	2,000	2,000	
Water Meters / Repairs	3,000	3,000	
Building Maintenance	2,000	2,000	
Vehicle Repair / Maint	8,000	8,000	
Fuel	10,000	10,000	
Equipment Maintenance	19,539	19,539	
Water Quality Tests	23,731	23,731	
Reservoirs / Dam Maintenance	13,000	13,000	
Total Operations	<u>\$ 222,270</u>	<u>\$ 222,270</u>	
Total Operations	<u>\$ 222,270</u>	<u>\$ 222,270</u>	
Total Administrative and Operations	<u>\$ 1,168,971</u>	<u>\$ 1,168,971</u>	
 Capital			
Capital Improvement- Water	\$ 133,254	\$ 262,541	Carryover Water Project from 2022-\$129,287
Capital Equipment	33,984	33,984	
Capital Equipment/IT	92,000	92,000	
Total Capital	<u>\$ 259,238</u>	<u>\$ 388,525</u>	
 Debt Service			
CWRPDA 2009 Principal	\$ 89,078	\$ 89,078	
CWRPDA 2009 Interest	15,983	15,983	
CWRPDA 2018 Principal	48,845	48,845	
CWRPDA 2018 Interest	19,323	19,323	
General Fund Loan - Interest	10,000	10,000	
Total Debt Service	<u>\$ 183,229</u>	<u>\$ 183,229</u>	
Total Administrative, Operations, Debt Service and Capital Expenses	<u>\$ 1,611,438</u>	<u>\$ 1,740,725</u>	
EXCESS OF REVENUE OVER (UNDER) EXPENSES	<u>\$ (0)</u>	<u>\$ (129,287)</u>	Use of Fund Balance due to Carryover Water Project from 2022
FUND BALANCE - BEGINNING OF YEAR	<u>\$ 656,679</u>	<u>\$ 656,679</u>	
FUND BALANCE - END OF YEAR	<u>\$ 656,679</u>	<u>\$ 527,392</u>	



DRIVEWAY SNOW REMOVAL

Recommendations for removing snow from your property



YES! Move snow from your driveway onto your **own** property.

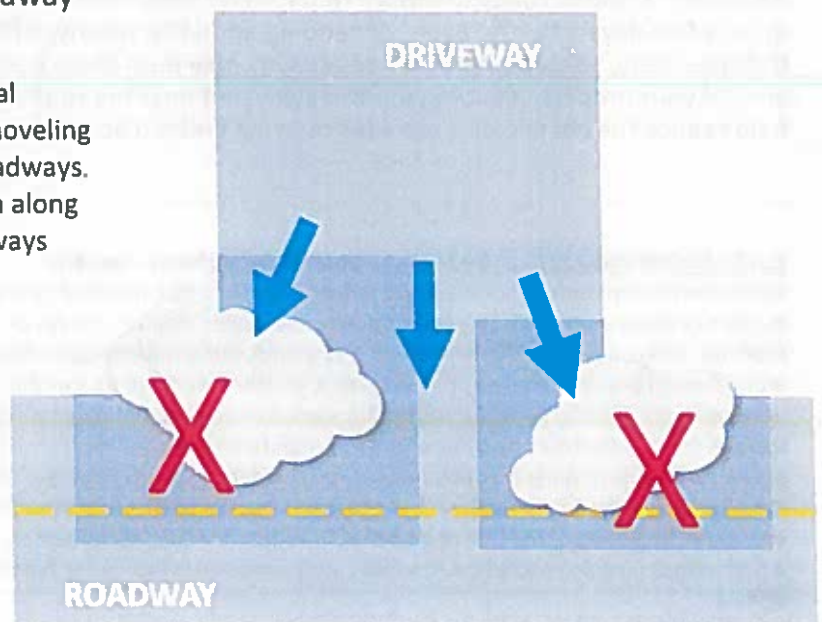
A If standing on your property, facing the road, move snow to the right or left of your driveway.

B Clear the area of your property next to your driveway and near the roadway. This gives plows a place to push snow and helps reduce the chance of a snow berm being created across your driveway.

NO! DO NOT push snow into the roadway or right-of-way. It is illegal!

Colorado law (CO Statute 43-5-310) and many local ordinances prohibit the plowing, blowing, shoveling or otherwise placing of snow onto public roadways. This includes the ditch and right-of-way area along the roadside. Pushing snow on public roadways creates many hazards for CDOT snow plow operators and the general public including:

- drainage problems,
- drifting,
- sight obstruction,
- hindered accessibility,
- slippery areas and
- frozen ruts or bumps that can contribute to motor vehicle or pedestrian crashes.





DEPOSITING SNOW ON ROADWAY PROHIBITED

The Colorado Department of Transportation (CDOT) reminds all property owners, renters and private snow removal operators that it is unlawful to deposit snow on or next to a public highway.

Colorado law (*see statute 43-5-301 below*) and many local ordinances prohibit the plowing, blowing, shoveling or otherwise placing of snow onto public roadways. This includes the ditch and right-of-way (ROW) area along the roadside. Pushing snow on public roadways can cause an increasing hazard with each snow storm, as snow piles or berms become larger, freeze and are more difficult to manage throughout the winter months.

Violations are considered misdemeanors, but civil penalties also apply if the placement of snow creates a hazard such as slippery areas, frozen ruts or bumps that can contribute to a motor vehicle or pedestrian crash. Other hazards created by improper placement of snow on or near a public roadway include drainage problems, drifting, sight obstruction and hindered accessibility. Special attention should be made to keep crosswalks, intersections, entrances and exits clean and unobstructed. The civil liability can extend to both the property owner and the person who placed the snow in the roadway or ROW.

Residents are responsible for clearing driveways and sidewalks within 24 hours after a snow storm to allow safe use by pedestrians. This is particularly important along school pedestrian routes to prevent children from having to walk in the street. It is required that owners place snow from their driveways and sidewalks onto their front yard or other areas of their own property and not into the street. This practice reduces the number of icy areas on streets and ensures proper drainage flow into the storm sewer once snow melts.

CDOT snow plow operations take place during and after a snow storm. Broad clearing of snow is often necessary to widen roads to ensure that ice and snow melts from the pavement surface. This may take place up to a few days after the event depending upon the severity of the storm and weather conditions. Unfortunately, subsequent CDOT operations may push snow back onto sidewalks and driveways. Clear the area of your property next to your driveway and near the roadway to give plows a place to push snow and help reduce the chance of a snow berm being created across your driveway.

COLORADO REVISED STATUTE 43-5-301. Obstructing highway – penalty

No person or corporation shall erect any fence, house, or other structure, or dig pits or holes in or upon any highway, or place thereon or cause or allow to be placed thereon any stones, timber, or trees or any obstruction whatsoever. No person or corporation shall tear down, burn, or otherwise damage any bridge of any highway, or cause wastewater or the water from any ditch, road, drain, flume, agricultural crop sprinkler system, or other source to flow or fall upon any road or highway so as to damage the same or to cause a hazard to vehicular traffic. Any person or corporation so offending is guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not less than ten dollars nor more than three hundred dollars and shall also be liable to any person, unit of government, or corporation in a civil action for any damages resulting therefrom. Upon a third conviction therefor, the offender shall be punished by a fine of not less than ten dollars nor more than three hundred dollars or by imprisonment in the county jail for not more than three days and shall also be liable to any person, unit of government, or corporation in a civil action for any damages resulting therefrom. Each day such condition is allowed to continue upon any highway shall be deemed a separate offense.

This section makes it a criminal offense for anyone to obstruct a public highway.

Forgive the very RUFFF draft!

Rates available for

Happy Tails

Dog Walker &
Pet Sitting Service

- * Private Party times
- * trainers, agility etc.

Dog Park Membership

By signing up for a dog park membership you agree to the following

- * Must have a valid credit card on file
- * May cancel membership any time
- * To cancel membership, you must return the dog park key fob and cancel membership in person at ~~the dog park~~ prior to the day of the month in which I signed up (monthly renewal date)
- * If after the monthly renewal date, you will be charged for the month the subscription will be cancelled for the following month.
- * If key fob is not returned, you will be charged \$ 4⁰⁰ on your credit card on file

* PRIOR to your membership, your dog(s) will need to have an assesment done by _____ to determine social behavior and vaccine records reviewed.

Dog park Membership Rates charged on a monthly renewal date

- 1 Dog - \$ 22⁰⁰
- 2 Dogs - \$ 29⁰⁰
- 3 Dogs \$ 36⁰⁰

No alcohol/No smoking/No grills
No bikes, scooters or roller blades
Dogs are never to be left unattended
Owners are responsible for their dogs AT ALL times

PLEASE CLEAN UP AFTER YOUR DOG

Dog park hours daily

...Happy Tails...P.O. Box 40...Palmer Lake, CO 80133...

719-439-1493...Happytailstrilakes@gmail.com

Monthly Membership \$ 22⁰⁰
\$ 7⁰⁰ (each additional dog - same family)
Daily non members \$ 10⁰⁰
\$ 5⁰⁰ (each additional dog - same family)

Happy Tails

Dog Walker &
Pet Sitting Service

NOTICE

Canine Bordetella, Canine Influenza and other viral infections can be very contagious.

These infections can be easily transmitted through the air in group environments.

Symptoms can include runny eyes, fever, nasal discharge, coughing, vomiting and diarrhea.

Please see a veterinarian

_____ dog park highly recommends that your dog be vaccinated 7 to 10 days prior to using our facility.

It is important ^{to know} that some times these vaccines do not protect from ALL strains of Bordetella and Influenza.

Also be aware ~~that~~ ^{that} Giardiasis and Leptospirosis could be ~~can result from drinking~~ creek water and or sharing drinking bowls with other dogs, and are airborne.

We take pride in sharing our beautiful dog park and Elephant Rock property. The cleanliness and beautiful natural surroundings are of utmost importance for serenity of all.

_____ dog park, Elephant Rock property & the Town of Palmer Lake will not be held responsible for costs or treatment associated if your dog contracts any viral infection or injury.

...Happy Tails... P.O. Box 40... Palmer Lake, CO 80133...

719-439-1493... Happytailstrilakes@gmail.com

EcoSpa Revised Proposal 3.9.23

As requested, we would like to present our final proposal for our EcoSpa project, but before we get into details we would like to know if you (the present board) agree with vote made by the previous board of trustees on 8.5.2022 requesting a lease to own contract by us?

We would like to reiterate that the B.O.T. gave both Carter/Payne and us, the Willans, the go ahead for the Elephant Rock property to develop our individual projects on the condition that we "collaborate". Although we eventually came to a mutual understanding, unfortunately after hearing the parks commission's 11th hour proposal, they, C/P. withdrew their proposal altogether.

Since the main buildings are again available for lease, we respectfully request to be included in any decision making with the selection process for alternate candidates, as the nature of their business will obviously have a significant impact on our project. In fact, We would like to suggest forming a small steering committee to ensure harmony and co-existence between all parties. We would be happy to take part in such a group consisting of one T.P.L. trustee, one Parks representative, and myself, until another investor is found.

For the benefit of our new board members and those of you in the audience, we'd like to outline a brief history of our EcoSpa proposal over the course of the year.

1. Our original vision for the property was for a village with a unifying theme, such as "pioneer era" or "the old west" including a Railroad-style Spa, with 51% percent of the land to be set aside for the town's future use and a trail encompassing the whole 28 acres extending along the creek to join up with the existing Creekside trail.

This was similar to the one that was recently proposed by Gene Kalesti [that received a 5-1 vote by the Parks Commission], however his vision is far more refined and comprehensive, and we are looking forward to working together to make this park a reality.

2. In August of 2022, and several more presentations later, our proposal, along with that of Carter/Payne, was selected on condition that we collaborate.

3. Unfortunately, after 4 months of trying to negotiate we realized that we were at a stalemate, as they, C/P, were reluctant to give us crucial areas necessary to go forward with our plans. They informed us that they did not want any parking at the spa, or indeed anywhere below the H. 105 entrance at all, they wanted the whole 28 acres minus the derelict pool, no land to be set aside for Palmer Lake and that they themselves intended to own and maintain any trails.

At this point we submitted a revised proposal to include the amphitheater, playing field, basketball court and access to Epworth Hwy to provide client parking. This seemed to prompt negotiations and they then agreed to let us have the amphitheater, land for future growth and close-in parking.

5. As you are probably aware C/P officially withdrew after Parks presented a proposal for a 12 acre Park along with trails and several buildings.

6. Finally, we would like to add that we have always requested a lease to own contract with every revision presented.

1.5.2023

EcoSpa

Projected T.P.L. Revenue to be generated through the EcoSpa

In our original presentation we acknowledged that spas fall into the “service industry” and therefore do not generate much sales tax apart from product sales.

To overcome this shortfall, we plan to add a \$2.00 service fee for the T.P.L. on each soak and therapy.

Based on the most current figures shared with us by the highly successful Sunwater Spa in Manitou, our conservative projected net income could produce anywhere from \$20,000 to \$100,000 annually for our town.

The same \$2.00 per person fee would be applied to all classes, workshops, wedding and entertainment venues held in the amphitheater, basketball court and playing field creating further significant Town income.

ECO SPA AT CHAUTAUQUA SPRINGS - WILLAN'S PROPOSAL - ESTIMATE & TIMELINE FOR RENOVATION & CONSTRUCTION

BUILDING / USAGE	FORMERLY	PHASES	PVT OR TPL COMM USE	EST. COST / SOURCES	TIMELINE
ECO SPA	OLD POOL	PHASE 1: RENOVATION & CONSTRUCTION AS OUTLINED IN PLAN & MODEL PROVIDED, INC. PARKING.	THIS WILL BE A FOR PROFIT BUSINESS, SPECIAL RATES FOR TPL RESIDENTS	PHASE 1: \$1.5M FUNDED BY WILLANS & INVESTORS	ONE YEAR FROM AGREEMENT OF LAND PURCHASE
<i>Year round full service spa</i>				PHASE 2: \$1M FUNDED BY PHASE 1 REVENUE	PHASE 2 EXPANSION DEPENDEING ON SUCCESS OF SPA, ADDITIONAL MASSAGE ROOMS ETC.
<i>Therapies, Aqua Classes</i>					
<i>Yoga, Watsu,</i>					
<i>Juice Bar, Café</i>		PHASE 2: EXPANSION			
AMPITHEATRE	AMPITHEATRE	PHASE 1: DEMO & RECONSTRUCTION OF STAGE & BENCHES	PART OF ECO SPA, WITH FREE USE GRANTED TO TPL WHEN AVAILABLE	PHASE 1: \$50K FUNDED BY WILLANS	SAME AS ECO SPA (SEE ABOVE)
<i>Plays, Storytelling</i>				PHASE 2: \$10K FUNDED BY PHASE 1 REVENUE	
<i>Natural Local History</i>					
<i>Movie Nights</i>					
<i>Acoustic Music Performances</i>					
<i>Star Gazing / Education</i>		PHASE 2: EXTENSION OF SEATING			
ACTIVITIES FIELD	BASEBALL FIELD	PHASE 1: USEABLE NOW	PART OF ECO SPA, WITH FREE USE GRANTED TO TPL WHEN AVAILABLE	PHASE 1: ZERO COST	PHASE 1: REDY TO GO
<i>Multi-Use</i>		PHASE 2: AERATING, RESEEDING		PHASE 2: VOLUNTEERS & MAX \$5K FUNDED BY WILLANS	PHASE 2: FALL OF 2023
<i>Outdoor Health Classes</i>					
INDOOR EVENT CENTER	BASKETBALL CT.	PHASE 1: DESIGN & BUILD UNISEX / ADA RESTROOM ON-SITE OF EXISTING STORAGE ROOM & CATERING KITCHENETTE	PART OF ECO SPA, WITH FREE USE GRANTED TO TPL WHEN AVAILABLE	PHASE 1: \$45K FUNDED BY THE WILLANS	PHASE 1: SOFT OPEN JUNE 2023, GRAND OPENING JULY 4TH, 2023
<i>Community Classes</i>					
<i>Yoga, Tai Chi, Jiu-Jitsu</i>					
<i>Community Dances, Classes</i>					
<i>Arts & Crafts Events & Classes</i>		PHASE 2: CLAD EXTERIOR IN CEDAR AS PER DESIGN & ADD PERGOLA OVER BBQ AREA, OUTDOOR SEATING		PHASE 2: \$100K FROM PHASE 1 REVENUE	PHASE 2: PROJECTION 2024
<i>Exhibitions & Small Events</i>					
<i>Small Weddings, Birthdays</i>					
<i>Local youth group meetings</i>					
<i>Wine & Food Tastings*</i>					

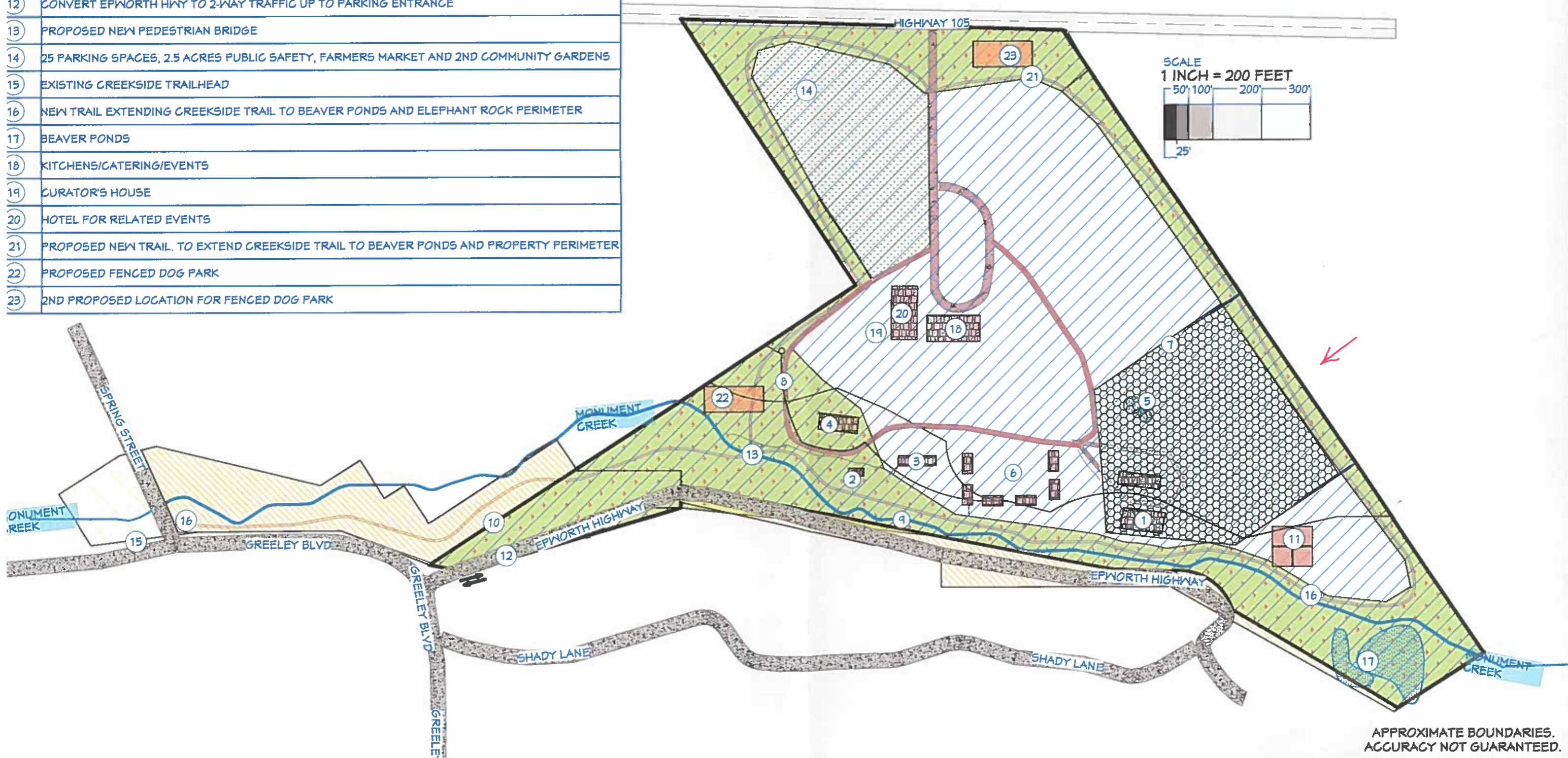
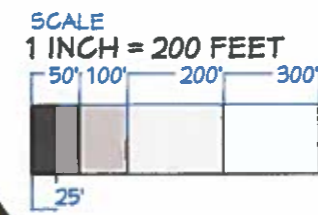
NOTE SCHEDULE

1	EXIST. BUILD. INCORPORATED TO WILLAN'S PROPOSAL/ PUBLIC USE
2	EXIST. BUILD. (PARK'S OPEN PAVILION)
3	EXIST. BUILD. (FORMER DINING HALL, PRESERVED)
4	EXIST. BUILD. (EVENT HALL/NATURE CENTER)
5	EXIST. BUILD. (POOL. TO BE FUTURE SPA ON 3 ACRES, INCLUDING EXISTING AMPHITHEATER)
6	EXIST. BUILD. (ALL SIX INCLUDED IN WILLAN'S PROPOSAL)
7	EXISTING AMPHITHEATER
8	EXISTING GRAVEL ROAD
9	OLD PEDESTRIAN BRIDGE LOCATION, TO BE RESTORED
10	PROPOSED 25 SPACE PAY TO PARK
11	PROPOSED COMMUNITY GARDEN AREA
12	CONVERT EPWORTH HWY TO 2-WAY TRAFFIC UP TO PARKING ENTRANCE
13	PROPOSED NEW PEDESTRIAN BRIDGE
14	25 PARKING SPACES, 2.5 ACRES PUBLIC SAFETY, FARMERS MARKET AND 2ND COMMUNITY GARDENS
15	EXISTING CREEKSIDE TRAILHEAD
16	NEW TRAIL EXTENDING CREEKSIDE TRAIL TO BEAVER PONDS AND ELEPHANT ROCK PERIMETER
17	BEAVER PONDS
18	KITCHENS/CATERING/EVENTS
19	CURATOR'S HOUSE
20	HOTEL FOR RELATED EVENTS
21	PROPOSED NEW TRAIL. TO EXTEND CREEKSIDE TRAIL TO BEAVER PONDS AND PROPERTY PERIMETER
22	PROPOSED FENCED DOG PARK
23	2ND PROPOSED LOCATION FOR FENCED DOG PARK

LEGEND

PROPOSED NEW PARK TOTAL = 13.54 ACRES

- PROPOSED NEW PARK BOUNDARY: 10.79 ACRES
- EL PASO COUNTY PUBLIC DOMAIN: 6.81 ACRES
- CHAUTAQUA SPRINGS RECREATION AND WELLNESS CENTER: 11.26 ACRES
- ECOSPA: 3.66 ACRES
- PUBLIC SAFETY BLDG, PARKING, FARMER'S MRKT



APPROXIMATE BOUNDARIES. ACCURACY NOT GUARANTEED.

SHEET TITLE: _____
 PROJECT DESCRIPTION: _____
 DRAWINGS PROVIDED BY: _____
 NO. DESCRIPTION BY DATE: _____

