Employment Opportunity

Position: Fire Chief
Hiring Range: Full Time Exempt
$65,000 - $75,000
Closing Date: Open until filed. First review date February 28, 2020
Benefits: Fully benefitted position, including health/vision/dental insurance, holidays, and paid time off

Objective: Palmer Lake is seeking a strategic, team-oriented leader for the position of Fire Chief. Palmer Lake Fire Department, founded in 1938, is a progressive, dynamic, community-focused department comprised of 7 paid staff and 25 volunteers. Palmer Lake is a thriving community 20 miles north from Downtown Colorado Springs and offers a picturesque small mountain-town feel with a variety of outdoor activities, trails, parks, and restaurants.

General Statement of Duties: This position oversees all firefighting services and the operational control of all resources assigned to the fire department; continuously evaluates firefighting tactics and performance and either effects changes in equipment, methods control procedures, and training. Evaluates performance on basis of excellence of firefighting and corollary activities.

Essential functions include managing the departmental budget, directs departmental emergency response functions, serves as Incident Commander regarding firefighting strategies and protection of life and property, community outreach, and establishing partnerships with adjoining agencies.

Qualifications:

- Ten (10) years progressively responsible firefighting, fire prevention and emergency medical services experience, four (4) years of which must have been in a supervisory or leadership capacity.
- Experience in a combined or volunteer department preferred
- Fire Officer 1 or greater
- Wildland experience to include minimum NWCG FFT2red card
- Current or ability to obtain CPR Certification, Colorado Emergency Medical Responder; NIMS/ICS 100, 200, 700, 800
• Must reside within an average of twenty/twenty-five (20-25) minutes of the Fire Station.
• Colorado Drivers License.
• Any equivalent combination of education and experience will be considered.

How to Apply:
Submit a cover letter, resume, and completed application form no later than the first review date to:

Town of Palmer Lake
Attention Bob Radosevich, Interim Town Manager
42 Valley Crescent
PO Box 208
Palmer Lake, CO  80133
bob@palmer-lake.org

Applications will be accepted in hard copy or by email.

Selection Process:
The selection process may consist of any or all of the following:
• Quantitative review of application materials to select those who appear to be the highest qualified.
• Preliminary interview in person or electronically.
• In-person interview.

The offer of employment will not be considered final until all criteria has been met regarding background investigation, reference checks, and proof of employment eligibility.

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The Town of Palmer Lake is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to ancestry, color, creed, gender variance, genetic characteristics, immigration status, marital status, mental disability, national origin, physical disability, race, religion, sex, sexual orientation, source of income, age, or pregnancy.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.