

**TOWN OF PALMER LAKE, COLORADO**

**RESOLUTION NO. 9-2020**

**A RESOLUTION ADOPTING A POLICY ESTABLISHING PROTOCOL FOR THE TOWN "STAR LIGHTING"**

**WHEREAS**, the Board of Trustees of the Town of Palmer Lake, Colorado, pursuant to Colorado statute and the Town of Palmer Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Palmer Lake, Colorado;

**WHEREAS**, the Town of Palmer Lake, Colorado, has historically lit the Town star as a symbol of hope to the community; and

**WHEREAS**, some lighting events shall recur annually to continue community tradition; and


**WHEREAS**, the attached policy shall identify those events as well as the authority to allow the lighting of the Town star.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE, COLORADO AS FOLLOWS:**

1. The Board of Trustees for the Town of Palmer Lake hereby adopts the "Town 'Star Lighting' Protocol Policy", attached hereto.
2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.
3. Repeal. Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

**INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 9<sup>th</sup> DAY OF JULY, 2020.**

ATTEST:

  
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Dawn A. Collins  
Town Clerk/Deputy Administrator

TOWN OF PALMER LAKE, COLORADO

BY:   
\_\_\_\_\_  
John Cressman  
Mayor



## TOWN "STAR LIGHTING" PROTOCOL POLICY

<b>ISSUE DATE:</b>	JULY 2020	<b>REVISION DATE:</b>	
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### I. PURPOSE

The purpose of this policy is to establish a written policy for when the Town Star will be lit and to continue long time traditions of the Town.

### II. POLICY

The Town of Palmer Lake Star lighting is a symbol of hope. The following shall be recurring annual star lighting events:

- On Memorial weekend – beginning Friday dusk until Tuesday dawn, the star will be lit in honor of Town citizens who have passed the prior year. Residents may provide the Town names of a loved one, which will be collected the week prior to the lighting, and the memorial list will be posted to the Town website.
- On July 4<sup>th</sup> – beginning the dusk of July 4<sup>th</sup> for one night (may be modified lights of red, white and blue).
- On Thanksgiving weekend – beginning Saturday at 8 PM (following Thanksgiving Day) through New Year's Day dawn, the star will be lit as a sign of hope for all to look upon.
- By request – citizens, who have served the community in some capacity, may request the star lighting for one night, for a specific purpose, as proposed to the Town Administrator, Fire Chief or Police Chief, in which Town staff shall contact the Town Mayor, or Mayor Pro Tem, in the Mayor's absence, for permission to light the star. The purpose of said request shall be communicated to the Board of Trustees and posted to the Town website.
- National/International events at the discretion of the Town Mayor, or Mayor Pro Tem in the Mayor's absence.

Town employees are not authorized to reserve, make promises, or alter this Policy for the star lighting. This authority lies strictly with the Town Mayor, or Mayor Pro Tem, in the Mayor's absence. The Town Fire Chief shall be authorized to operate the star lighting. No other party shall be authorized, unless otherwise designated by the Fire Chief (i.e., Department member).