TOWN OF PALMER LAKE, COLORADO

RESOLUTION NO. 11-2023

A RESOLUTION TO ADOPT THE TOWN MASTER FEE SCHEDULE 2023

WHEREAS, the Board of Trustees of the Town of Palmer Lake, Colorado, pursuant to Colorado statute and the Town of Palmer Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Palmer Lake, Colorado;

WHEREAS, the Town Board of Trustees desires to maintain a fee schedule for Town fees for convenience to the Town Staff and the Citizens and Businesses of the Town of Palmer Lake.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE, COLORADO AS FOLLOWS:

- 1. The Board of Trustees for the Town of Palmer Lake hereby adopts the Master Fee Schedule for the year 2023, attached hereto.
- 2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.
- 3. Repeal. Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 12TH DAY OF JANUARY 2023.

ATTEST:

TOWN OF PALMER LAKE, COLORADO

Dawn A Collins

Town Administrator/Clerk

W. Polly

Glant Havenar

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	2023 FEE	Code Ref:
ADMINISTRATION - LICENSES & PERMITS		
BUSINESS LICENSE		Ch 5.04
New Application	\$75	
Annual Renewal	\$50	
SIGN PERMIT	\$100	
SHORT TERM RENTAL		Ch 5.08
Class 1 owner occupied		
New Application	\$250	
Annual Renewal	\$150	
Class 2 non-owner occupied		
New Application	\$500	
Annual Renewal	\$300	
LODGING FEE (less than 30 consecutive days)	\$2 / night	Ch 3.08
OUTDOOR AMPLIFIED SOUND EVENT PERMIT	\$0	
PUBLIC DISPLAY PERMIT	\$0	Ch 5.36
LIQUOR SPECIAL EVENT PERMIT (non-profit ONLY)	\$100 / day	
LIQUOR LICENSE - Local Fee	,	Ch 5.24
*See Colorado Department of Revenue (Fee to State - New & Annual Renewal)		
https://sbg.colorado.gov/liquor		
*Meet with Town Clerk for NEW application packet including all respective fees		
New License Application	\$1,000	
Transfer of Ownership	\$750	
Change of Location	\$750	
Renewal Application	\$100	
Corporation/LLC Change - Legal Entity	\$100	
Manager Registration	\$75	
Take Out / Delivery Permit	\$15	
Local License Fee - Restaurant/Lodging/Tavern (depends on license type)	\$75	
MARIJUANA LICENSE - Local Fee	,	Ch 5.20/21
*See Colorado Department of Revenue (Fee to State - New & Annual Renewal)		
https://sbg.colorado.gov/med/applications-and-forms		
*Meet with Town Clerk for NEW application packet		
New (Initial) Application Fee	\$2,500	
New/Annual Renewal License Fee for Medical MJ	\$1,500	
New/Annual Renewal License Fee for Recreational MJ	\$2,000	
Change - Modification of Premises	\$500	
*Note: DR 8545, item 3. MOP - Local Licensing approval prior to MED approval per Rule 2-260	4000	
Change - Legal Structure (Member)	\$500	
Transfer of Ownership	\$2,500	
DUPLICATE LICENSE FEE	\$10	
LATE RENEWAL FEE > 30 DAYS	\$15	
SOLICITOR / PEDDLER PERMIT	\$25 / day	Ch5.12/16
SPECIAL EVENT PERMIT	\$100 / event	4.14.12/10
*Fee plus applicable reservation/rental fees	Azon C40111	

	2023 FEE	Code Ref:
TOWN PROPERTY - RESERVATION & RENTAL FEES		
PALMER LAKE PAVILION		
Resident - minimum 4 hour	\$50 / 4-hour	
Resident - full day	\$100 / day	
Non-resident - minimum 4 hour	\$75 / 4-hour	
Non-resident - full day	\$150 / day	
VILLAGE GREEN / GAZEBO	·	
Resident - minimum 4 hour	\$50 / 4-hour	
Resident - full day	\$100 / day	
Non-resident - minimum 4 hour	\$75 / 4-hour	
Non-resident - full day	\$150 / day	
CENTENNIAL PARK / GAZEBO		
Resident	\$75 / day	
Non-resident	\$100 / day	
GLEN PARK / PICNIC AREA	, , , , , , , , , , , , , , , , , , ,	
Resident	\$50 / day	
Non-resident	\$75 / day	
NON-REFUNDABLE (PORTION) RESERVATION FEE	\$25	
PLUS DAMAGE DEPOSIT FOR PROPERTY (Refundable)	\$75	
ROCKIN RAILS DISC GOLF COURSE	4,3	
Special Event	\$150 / day	
League Play (criteria)	\$250 / year	
REFUNDABLE DAMAGE DEPOSIT	\$250 / event	
HISTORIC TOWN HALL	7230 / eveni	,
Rental Event by Hour	\$50 / hour	
Non-Profit Event	\$25 / event	
RENT/ Round Tables (10) & Chairs (80)	\$250 / event	
Set: 1 table & 8 chairs	\$25 / set	•
Town Hall Maint/Utility Fee	\$65 /event	
PLUS Damage Deposit (Alcohol)	\$500 / even	
GLEN TRAILHEAD PARKING (+ applicable payment process fee)	\$5 / day	
	55 / uay	
*Holiday/special event parking may be modified		
PUBLIC WORKS & WATER FEES		
NEW WATER TAP/LINE SET		Ch 13.08
Tap Fee, based on tap size:		
3/4" (or smaller)	\$ 22,	703.26
1"		587.83
1.5"		061.36
2"		828.23
Meter (with accessories and inspection)	\$650.00	JEU-25
Coordinate with Water Department for inspection	4333.33	
Minimum Monthy Bill (before usage), based on tap size:		
3/4" (or smaller)	\$68.23	
1"	\$89.78	
1.5"	\$126.03	
2" (and larger)	\$126.03	
≈ loue in Pci /	\$169.50	

	2023 FEE	Code Ref:
Water Usage Rate (meters read in 100 gl increments)	<u> </u>	
1-4999 gl	\$ 0.840 per 100 gal	
5000-9999 gl	\$ 1.008 per 100 gal	
10,000-99,999 gl	\$ 1.210 per 100 gal	
Tap Fees, Base Rates, and Usage Rates subject to annual 3% increase per Resolutions 4 and 9 of	of 2019	
LATE PAYMENT FEE	\$15 / mo	
PAST DUE INTEREST RATE (water charge only)	18% / yr	
SHUT OFF / TURN ON DUE TO NON PAYMENT	\$20 /incident	
SHUT OFF / TURN ON SERVICE CALL DURING BUSINESS HOURS	\$0	
NON-EMERGENCY SERVICE CALL	\$45 /incident	
EMERGENCY SERVICE CALL	\$0	
RESIDENTIAL WELL PERMIT (subject to \$15,000 drilling allowance)	\$22,703.26	
STREET CUT PERMIT (ROW)	\$200	
DEMOLITION PERMIT	\$100	
LAND USE APPLICATIONS		
*Fee PLUS applicable land use calculated fees/application		Ch 16
NEW CONSTRUCTION (Building Permit)	\$200+	
OTHER (Remodel, Re-roof, Deck, etc)	\$50+	
PRELIMINARY PLAT	\$500+	
FINAL PLAT	\$500+	
MASTER PLAN	\$1,000+	
MINOR SUBDIVISION (less than 5 parcel)	\$750+	
REPLAT APPLICATION	\$500+	
ROW VACATION	\$500+	
PLANNED UNIT DEVELOPMENT (PUD) REQUEST	\$1,000+	
ANNEXATION REQUEST	\$1,000+	
CONDITIONAL USE	\$250	
VARIANCE REQUEST	\$400	
REZONING REQUEST	\$500	
ADMINISTRATION - OTHER FEES		
NOTARY SERVICE	\$0	
LATE FEE / MONTH (after 30 days as applicable)	\$15	
NSF FEE (Includes bank service fee, if applicable)	\$29	
PUBLIC RECORD / CORA		
Letter size (b/w photocopy - pg 1-5 no cost	\$0.25 / page > 6	
Legal or larger b/w photocopy	\$0.50 / page	
FAX Transmittal	\$2 / page	
Document certification	\$5 / Cert	
Portable media - CD/DVD/Flash Drive	Actual Cost	
Research, Retrieval, Data Manipulation (1st hour no cost)	\$30 / hour	
US First Class Mail requested	USPS rate	
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		2023 FEE	Code Ref
IRE SERVICES NOTE: Fire review/inspect	ion fees based on 2015 IFC		2015 IFC
PLAN REVIEW			
Subdivision/Development Plans	< 10 acres	\$500	
	> 10 acres	\$750	
Single Family Residence (1 inspection)		\$100	
Tenant Finish/Remodel - Commercial			
< 1500 SF		\$174	
1500 - 5000 SF		\$312	
5001 - 10,000 SF		\$1,521	
10,001 - 50,000 SF		\$1,782	
50,001 - 100,000 SF		\$2,673	
> 100,001 SF		\$6,855	
IRE INSPECTION			
Variance Request		\$500	
Nuisance (after 5th call)		\$325 / call	
Fire Watch (minimum 2 hours)		\$138 / hour	
Nater Plan Reviews & Inspections			
Plan review		\$140.00	
Inspection first fire hydrant		\$115.00	
Inspection each additional hydrant		\$58.00	
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· · · · · · · · · · · · · · · · · · ·		\$230.00	
Inspection, per fire line Water tank for fire suppression		\$230.00 \$650.00	
Inspection, per fire line Water tank for fire suppression			
Inspection, per fire line Water tank for fire suppression	A-I - 50,000 + sq. ft 150,000 sq. ft.		
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections	A-I - 50,000 + sq. ft 150,000 sq. ft.	\$650.00	
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less	A-I - 50,000 + sq. ft 150,000 sq. ft.	\$650.00 \$1,377.00\$1,402.00	
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq, ft.	A-I - 50,000 + sq. ft 150,000 sq. ft. portion thereof greater than 10,000 sq. ft	\$650.00 \$1,377.00\$1,402.00 \$440.00	
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq, ft.		\$650.00 \$1,377.00\$1,402.00 \$440.00 \$567.00	
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq. ft. A-2 - Each additional 10,000 sq. ft. or p		\$650.00 \$1,377.00\$1,402.00 \$440.00 \$567.00 \$567.00	
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq. ft. A-2 - Each additional 10,000 sq. ft. or particular and particul		\$650.00 \$1,377.00\$1,402.00 \$440.00 \$567.00 \$567.00	
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq. ft. A-2 - Each additional 10,000 sq. ft. or particles A-3 - 12,000 sq. ft. or less A-3 - 12,000 + sq. ft 50,000 sq. ft. A-3 - Each additional 50,000 sq. ft. or particles	portion thereof greater than 10,000 sq. ft	\$650.00 \$1,377.00\$1,402.00 \$440.00 \$567.00 \$440.00 \$567.00	
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq. ft. A-2 - Each additional 10,000 sq. ft. or particles A-3 - 12,000 sq. ft. or less A-3 - 12,000 + sq. ft 50,000 sq. ft. A-3 - Each additional 50,000 sq. ft. or particles	portion thereof greater than 10,000 sq. ft	\$650.00 \$1,377.00\$1,402.00 \$440.00 \$567.00 \$440.00 \$567.00 \$567.00	
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Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq. ft. A-3 - 12,000 sq. ft. or less A-3 - 12,000 + sq. ft 50,000 sq. ft. A-3 - Each additional 50,000 sq. ft. or particles A-4 - 12,000 sq. ft. or less A-4 - 12,000 + sq. ft. 50,000 sq. ft. A-4 - Each additional 50,000 sq. ft. A-4 - Each additional 50,000 sq. ft. or particles	portion thereof greater than 10,000 sq. ft	\$650.00 \$1,377.00\$1,402.00 \$440.00 \$567.00 \$567.00 \$567.00 \$567.00 \$510.00 \$740.00	
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq. ft. A-2 - Each additional 10,000 sq. ft. or particles A-3 - 12,000 sq. ft. or less A-3 - 12,000 + sq. ft 50,000 sq. ft. A-4 - Each additional 50,000 sq. ft. or particles A-4 - 12,000 + sq. ft. or less A-4 - 12,000 + sq. ft. 50,000 sq. ft. A-4 - Each additional 50,000 sq. ft. or particles	portion thereof greater than 10,000 sq. ft	\$650.00 \$1,377.00\$1,402.00 \$440.00 \$567.00 \$440.00 \$567.00 \$567.00 \$510.00 \$740.00	
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Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq. ft. A-3 - 12,000 sq. ft. or less A-3 - 12,000 + sq. ft 50,000 sq. ft. A-3 - Each additional 50,000 sq. ft. A-4 - 12,000 + sq. ft. or less A-4 - 12,000 + sq. ft. or less A-4 - 12,000 + sq. ft. or less A-5 - 10,000 sq. ft. or less A-5 - 10,000 sq. ft. or less A-5 - 10,000 sq. ft. or less B - 10,000 sq. ft. or less B - 10,000 sq. ft. or less B - 10,000 + sq. ft 50,000 sq. ft. B - 50,000 + sq. ft 50,000 sq. ft.	portion thereof greater than 10,000 sq. ft portion thereof greater than 50,000 sq. ft.	\$650.00 \$1,377.00\$1,402.00 \$440.00 \$567.00 \$567.00 \$440.00 \$567.00 \$510.00 \$740.00 \$510.00 \$1,300.00 \$312.00	
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq. ft. A-2 - Each additional 10,000 sq. ft. or part of the square feet (sq. ft.) or part of the square f	portion thereof greater than 10,000 sq. ft	\$650.00 \$1,377.00\$1,402.00 \$440.00 \$567.00 \$440.00 \$567.00 \$567.00 \$510.00 \$740.00 \$510.00 \$1,300.00 \$312.00 \$370.00	
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq. ft. A-2 - Each additional 10,000 sq. ft. or particles A-3 - 12,000 sq. ft. or less A-3 - 12,000 + sq. ft 50,000 sq. ft. A-3 - Each additional 50,000 sq. ft. or particles A-4 - 12,000 sq. ft. or less A-4 - 12,000 + sq. ft. 50,000 sq. ft. A-4 - Each additional 50,000 sq. ft. A-5 - 10,000 sq. it. or less A-5 - 10,000 sq. it. or less B - 10,000 sq. ft. or less B - 10,000 + sq. ft 50,000 sq. ft. B - 50,000 + sq. ft 50,000 sq. ft.	portion thereof greater than 10,000 sq. ft portion thereof greater than 50,000 sq. ft.	\$650.00 \$1,377.00\$1,402.00 \$440.00 \$567.00 \$440.00 \$567.00 \$567.00 \$510.00 \$740.00 \$740.00 \$1,300.00 \$312.00 \$370.00	
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq. ft. A-2 - Each additional 10,000 sq. ft. or part of the square feet (sq. ft.) or part of the square f	portion thereof greater than 10,000 sq. ft portion thereof greater than 50,000 sq. ft.	\$650.00 \$1,377.00-\$1,402.00 \$440.00 \$567.00 \$567.00 \$567.00 \$567.00 \$510.00 \$740.00 \$740.00 \$1,300.00 \$312.00 \$370.00 \$567.00	
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Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq. ft. A-2 - Each additional 10,000 sq. ft. or particles A-3 - 12,000 sq. ft. or less A-3 - 12,000 + sq. ft 50,000 sq. ft. A-3 - Each additional 50,000 sq. ft. or particles A-4 - 12,000 sq. ft. or less A-4 - 12,000 + sq. ft. 50,000 sq. ft. A-4 - Each additional 50,000 sq. ft. B - 10,000 sq. ft. or less A-5 - 10,000 + sq. ft 50,000 sq. ft. B - 10,000 + sq. ft 50,000 sq. ft. B - 50,000 + sq. ft 100,000 sq. ft. B - Each additional 50,000 sq. ft. or por particles F-1 - 12,000 + sq. ft. or less F-1 - 12,000 + sq. ft 50,000 sq. ft.	portion thereof greater than 10,000 sq. ft. portion thereof greater than 50,000 sq. ft. portion thereof greater than 50,000 sq. ft.	\$650.00 \$1,377.00\$1,402.00 \$440.00 \$567.00 \$440.00 \$567.00 \$567.00 \$510.00 \$740.00 \$740.00 \$312.00 \$370.00 \$567.00 \$567.00 \$567.00 \$567.00 \$567.00 \$567.00	
Inspection, per fire line Water tank for fire suppression Construction Plan Reviews & Inspections A-I - 50,000 square feet (sq. ft.) or less A-2 - 5,000 sq. ft. or less A-2 - 5,000 + sq. ft 10,000 sq. ft. A-2 - Each additional 10,000 sq. ft. or part of the square feet (sq. ft.) or part of the square feet (sq. ft.) or less A-3 - 12,000 + sq. ft 10,000 sq. ft. or part of the square feet (sq. ft.) or part of th	portion thereof greater than 10,000 sq. ft. portion thereof greater than 50,000 sq. ft. portion thereof greater than 50,000 sq. ft.	\$650.00 \$1,377.00\$1,402.00 \$440.00 \$567.00 \$440.00 \$567.00 \$567.00 \$510.00 \$740.00 \$740.00 \$1,300.00 \$370.00 \$370.00 \$567.00 \$567.00 \$567.00 \$567.00 \$765.00	

	2023 FEE	Code Ref:
H - All groups	\$382.00	
1-4	\$450.00	
M - 10,000 sq. ft. or less	\$370.00	
M - 10,000 + sq. ft 50,000 sq. ft.	\$440.00	
M - 50,000 + sq. ft 100,000 sq. ft.	\$880.00	
M - Each additional 50,000 sq. ft. or portion there of greater than 100,000 sq. ft.	\$440.00	
R-1 - Up to and including 30 sleeping units	\$510.00	
R-1 - 31 to 100 sleeping units	\$1,755.00	
R-1 - Each additional 30 sleeping units or portion there of greater than 100	\$510.00	
R-2 - Up to and including 10 dwelling/sleeping units	\$255.00	
R-2 - 11 - 30 dwelling/sleeping units	\$370.00	
R-2 - 31 - 100 dwelling/sleeping units	\$797.00	
R-2 - 101 - 150 dwelling/sleeping units	\$1,785.00	
R-2 - 151 - 200 dwelling/sleeping units	\$2,270.00	
R2 - Each additional 50 dwelling/sleeping units or portion thereof greater than 200	\$567.00	
R-2 - Townhomes, per building	\$150.00	
R-3 - Wildland urban interface (WUI) home	\$200.00	
R-4	\$370.00	
S-1 & S-2 - 10,000 sq. ft. or less	\$312.00	
S-1 & S-2 - 10,000 sq. ft 50,000 sq. ft.	\$510.00	
S-1 & S-2 - 50,000 sq. ft 100,000 sq. ft.	\$975.00	
S-1 & S-2 - Each additional 50,000 sq. ft. or portion thereof greater than 100,000 sq. Ft	\$575.00	
U	\$255.00	
Other occupancies or uses not listed	\$740.00	
Shell building	\$382.00	
Foundation only/ superstructure/ limited review	\$75.00	
Smoke management system, exhaust method	\$1,160.00	
Smoke management system, pressurization method	•	
Radio amplification	\$3,125.00	
Other construction permits not listed	\$230.00 \$370.00	
Fire Alarm System Plan Reviews & Inspections (Triggered by Occupancy Type)	4370.00	
5-Device letter	\$100.00	
50 or less initiating devices and/or notification appliances	\$312.00	
51 - 100 initiating devices and/or notification appliances	\$567.00	
Each additional 20 initiating devices and/or notification appliances greater than 150	\$995.00	
Residential fire alarm system - single family home	\$300.00	
Change in monitoring technology	\$185.00	
Firefighter communications systems other than radio amplification	\$415.00	
2-way elevator communications	\$300.00	
Fire Sprinkler System Plan Reviews & Inspections (Triggered by Occupancy Type)		
20 - Head letter	\$100.00	
100 sprinkler heads or less, includes 1 wet pipe sprinkler system riser	\$497.00	
	_	
101-200 sprinkler heads	\$740.00	
	\$740.00 \$995.00	
101-200 sprinkler heads		

TOWN OF PALMER LAKE FEE SCHEDULE

	2023 FEE	Code Ref
Each standpipe system riser	\$242.00	
Each dry pipe, preaction, and/or deluge system valve	\$242.00	
Each fire pump or foam system	\$530.00	
13D system, sprinkler systems in one- and two-family dwellings and manufactured home	\$425.00	
NOTE: Three sprinkler system inspections shall be allowed, per permit,	¥ 120100	
prior to assessing a trip fee.		
ixed Fire Extinguishing System Plan Reviews & Inspections		
First wet/dry chemical extinguishing system	\$370.00	
Each additional wet/dry chemical extinguishing system	\$127.00	
Gaseous extinguishing system	\$880.00	
Water mist extinguishing system	\$1,900.00	
Miscellaneous Permits & Plan Reviews		
Cancelled projects prior to permit, per hour or portion thereof	\$140.00	
Work at Risk Permit	\$500.00	
System Demolition Permit	\$185.00	
Pre-plan submittal consult, free first thirty minutes, \$140 each subsequent hour or portic	\$140.00	
Miscellaneous Inspections		
Convenience inspection, first two hours or portion thereof	\$350.00	
Convenience inspection, exceeding two hours, each additional hour or portion thereof	\$175.00	
Courtesy inspection, per hour or portion thereof	\$115.00	
Trip Fee, second and subsequent partial inspection	\$200.00	
Re-inspection	\$100.00	
NOTE: A re-inspection fee may be applied is the site is inaccessible and/or	·	
work is not sufficiently pre-tested, or hazards are not completed in the required		
timeframe.		
Definitions/Explanations *see addendum		
Hazardous Materials (Construction Associated with Building Permits)		
See Chapter 2 of the International Fire Code for occupancy classification examples		
M - Up to and including 10,000 sq. ft	\$295.00\$510.00	
Operational Permits		
Special Events/Fairs	\$150.00	
Miscellaneous Combustible Storage	\$150.00	
Open Flames and Candles	\$150.00	
Storage of Scrap Tires & Byproducts	\$200.00	
Temporary Membrane Structures, Tents and Canopies	\$100.00	
Explosives/Blasting	\$50.00	
Pyrotechnics, Fireworks, Special Effects/Theatrical Performances	\$150.00	
Food Vendor with Flame Device	\$25.00	

	2023 FEE	Code Ref:
POLICE SERVICES		
INK FINGERPRINTS	\$20	
VIN VERIFICATION	\$10	
VIN VERIFICATION FOR ADDITIONAL VEHICLE(S)	\$5	
Check or Money Order - Payable to Town of Palmer Lake	·	
Credit Card payment at www.townofpalmerlake.com (MUST specify what payment is for)		
Coordinate appointment with Police: Call 719-481-2934		
EXTRA DUTY ASSIGNMENT	\$50 / hour	
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PUBLIC SAFETY RECORD REQUESTS		
Traffic Accident Reports	\$10	
Case Reports (1-10 pages)	\$15	
Case Reports (page 11 and after)	\$0.25 / page	
Research/Retrieval of Records (1st hour free)	\$30 / hour	
Digital Video/Audio/Photograph copies	\$25	
Research/Retrieval of Records (1st hour free)	\$30 / hour	
All 3rd Party Printing	Actual cost	
	, 100001 0000	
MUNICIPAL COURT		
COURT COST (includes docket fee)	\$40	
OJW FEE	\$30	
WARRANT FEE (determined by Municipal Judge)	\$300-800	
CITATION SCHEDULE		
Note: A 37% surcharge will be added to citations		
IMPOUNDING ANIMALS		Ch 7.04
Redeem Fee	\$40	
Additional Fee within 12 months	\$60	
DOGS	•	Ch 7.08
1st offense	\$45	
2nd offense	\$75	
3rd offense	\$100	
VICIOUS DOG		
1st offense	\$75	
2nd offense	\$100	
3rd offense	\$150	
DOMESTICATED POULTRY & FOWL (PETS)		Ch 7.12
1st offense	\$45	
2nd offense	\$75	
3rd offense	\$100	
FEEDING OR ATTRACTING GAME WILDLIFE	, -	Ch 7.16
1st offense	\$100	
2nd offense	\$500	
3rd offense	\$1,000	
JUNKYARD AND DUMPING GROUNDS	+ -,000	Ch 8.12
1st offense followed by 8.04.040 Abatement	\$250	311 5122
Stratica terreties of six INTO HEMBERNATIO	7250	

	2023 FEE	Code Ref:
NUISANCES BY CODE		
1st offense	\$45	
2nd offense	\$75	
3rd offense	\$100	
ABATEMENT		Ch 8.04
Actual cost plus daily citation not resolved	\$100	
FALSE ALARM		Ch 9.04
1st offense followed by charge under C.R.S. 18-8-111	\$500	
DOG AT RESERVOIR		
1st offense	\$800	
PARKING VIOLATION	\$50	Ch 10.08
TRAFFIC VIOLATION		Ch 10.08
Per adopted current Model Traffic Code		
SETTING FIRES WITHIN WATER SYSTEM	\$1000+	Ch 13.20
EXTERIOR LIGHTING VIOLATION		Ch 14.20
1st offense, per fixture	\$50	
2nd offense, per fixture	\$100	

FIRE SERVICES ADDENDUM Fire Definitions/Explanations

Convenience Inspection: A convenience inspection fee is assessed when a business or contractor requests an inspection outside the normal business hours of the Division of the Fire Marshal to accommodate their convenience.

Pre-Plan Submittal Consult: Time associated with a project during the design and planning stages. The assessed amount is cost recovery for staff's time during the consultation, similar to time spent during a plan review. A fee will not be assessed for meetings requiring thirty minutes or less.

Re-Inspection: A fee assessed if an inspection is scheduled and any portion of the work is incomplete, and/or hazards are not abated in an allotted timeframe. Failure to provide access for a requested inspection, failure to maintain work in an exposed condition until the inspection is completed, deviation from approved plans, lack of sufficient documentation or required equipment or personnel to conduct the inspection, or a system that has not been pre-tested shall also require a re-inspection.

Trip Fee: Accounts for time associated with two inspections for a given permit. Sprinkler contractors shall be allowed three inspections per permit issued. A trip fee will be assessed when additional inspections are required due to the phasing or scheduling of a project.

Occupancy Type:

Type I Construction: Fire Resistive
Type II Construction: Non-Combustible

Type III Construction: Ordinary
Type IV Construction: Heavy Timber
Type V Construction: Wood-Frame

Occupancy Classification:

Assembly (A): A-1, A-2, A-3, A-4, A-5

Business (B): B Educational (E): E

Factory and Industrial (F): F-1, F-2 High Hazard (H): H-1, H-2, H-3, H-4, H-5 Institutional (I): I-1, I-2, I-3, I-4 (Day Care)

Mercantile (M): M

Residential (R): R-1, R-2, R-3, R-4

Storage (S): S-1, S-2

Utility and Miscellaneous (U): U

Hazardous Materials (Construction Associated with Building Permits) See Chapter 2 of the International Fire Code for occupancy classification examples