

**TOWN OF PALMER LAKE  
EL PASO COUNTY  
STATE OF COLORADO**

**RESOLUTION NO. 24 - 2023**

**A RESOLUTION TO AUTHORIZE CONTRACT FOR RECORDS MANAGEMENT FOR THE FIRE  
DEPARTMENT, PALMER LAKE, COLORADO**

**WHEREAS**, Palmer Lake is a statutory Town organized under Part 3 of Article 4 of Title 31 of the Colorado Revised Statutes; and

**WHEREAS**, the Board of Trustees of the Town of Palmer Lake, Colorado, pursuant to Colorado statute and the Town of Palmer Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Palmer Lake, Colorado;

**WHEREAS**, the Fire Department is seeking one resource for records management; and

**WHEREAS**, the contract with ESO will accomplish this for 36 months.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE OF EL PASO COUNTY, COLORADO, AS FOLLOWS:**

**Section 1.** The Board authorizes Administration to sign the contract with ESO for 36 months for records management for the Fire Department as provided in the attached Exhibit.

**Section 2. Severability.** If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

**Section 3. Repeal.** Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

**INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 23RD DAY OF FEBRUARY 2023.**

TOWN OF PALMER LAKE, COLORADO

  
\_\_\_\_\_  
Grant Havenaf, Mayor

ATTEST:

By:   
\_\_\_\_\_  
Dawn A. Collins, Town Administrator/Clerk





Quote Date: 02/13/2023  
 Customer Name: Palmer Lake Fire Department (CO)  
 Quote #: Q-105786  
 Quote Expiration date: 03/31/2023  
 ESO Account Manager: Kevin Creek

**CUSTOMER CONTACT**

Customer Palmer Lake Fire Department (CO)  
 Name Julia Stambaugh  
 Email julia@palmer-lake.org  
 Phone (719) 499-1066

**BILLING CONTACT**

Payor Palmer Lake Fire Department (CO)  
 Name Julia Stambaugh  
 Email julia@palmer-lake.org  
 Phone (719) 499-1066  
 Address 12 Valley CRES  
 Palmer Lake CO, 80133  
 Billing Frequency Annual  
 Initial Term 36 months

**Special Terms and Notes:**

Customer shall be invoiced for the ESO products in this Quote. Customer acknowledges that Customer's existing Emergency Reporting (Backdraft OpCo LLC) agreement will continue to govern Customer's active Emergency Reporting services and Customer will continue to pay for such services until Customer affirmatively transitions to corresponding ESO services, or terminates Emergency Reporting services, or until such services are discontinued by ESO.

**Year 1**

**EHR**

Product	Price	Discount	Total	Fee Type
EHR CAD Integration	\$595.00	( \$595.00 )	\$0.00	Recurring
ESO EHR (BLS Version)	\$1,290.00	( \$1,290.00 )	\$0.00	Recurring

**Asset Management/Checklist**

Product	Price	Discount	Total	Fee Type
Assets-Checklist Bundle	\$1,395.00	( \$1,395.00 )	\$0.00	Recurring

**Fire**

Product	Price	Discount	Total	Fee Type
ESO Fire Incidents	\$995.00	( \$995.00 )	\$0.00	Recurring
ESO Inspections	\$395.00	( \$395.00 )	\$0.00	Recurring
ESO Properties	\$345.00	( \$345.00 )	\$0.00	Recurring
ESO Activities - Fire and Fire/EMS Agencies	\$195.00	( \$195.00 )	\$0.00	Recurring
Fire Incidents CAD Integration	\$1,495.00	( \$1,495.00 )	\$0.00	Recurring

**On Demand Learning**

Product	Price	Discount	Total	Fee Type
On Demand Learning	\$995.00	( \$995.00 )	\$0.00	Recurring

**EHR**

Product	Volume	Price	Discount	Total	Fee Type
EHR Setup & Online Training	1 Sessions	\$595.00	( \$595.00 )	\$0.00	One-time



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NEMIS Data Import - one-time 360 Incidents \$1,995.00 (\$1,995.00) \$0.00 One-time

### Asset Management/Checklist

Product	Volume	Price	Discount	Total	Fee Type
Asset Management and Checklist - Training and Implementation	3 Vehicles	\$950.00	(\$950.00)	\$0.00	One-time

### Fire

Product	Volume	Price	Discount	Total	Fee Type
Fire Setup & Online Training	1 Sessions	\$595.00	(\$595.00)	\$0.00	One-time
Fire Incidents NFIRS Data Import	360 Incidents	\$1,995.00	(\$1,995.00)	\$0.00	One-time

<b>Total Recurring Fees</b>	\$	7,700.00
<b>Total One-Time Fees</b>	\$	6,130.00
<b>One-Time Discounts</b>	\$	(6,130.00)
<b>Recurring Discounts</b>	\$	(7,700.00)
<b>TOTAL FEES</b>	\$	0.00

### Year 2

#### EHR

Product	Price	Discount	Total	Fee Type
EHR CAD Integration	\$595.00	(\$595.00)	\$0.00	Recurring
ESO EHR (BLS Version)	\$1,290.00	(\$645.00)	\$645.00	Recurring

### Asset Management/Checklist

Product	Price	Discount	Total	Fee Type
Assets-Checklist Bundle	\$1,395.00	(\$697.50)	\$697.50	Recurring

### Fire

Product	Price	Discount	Total	Fee Type
ESO Fire Incidents	\$995.00	(\$497.50)	\$497.50	Recurring
ESO Inspections	\$395.00	(\$197.50)	\$197.50	Recurring
ESO Properties	\$345.00	(\$172.50)	\$172.50	Recurring
ESO Activities - Fire and Fire/EMS Agencies	\$195.00	(\$97.50)	\$97.50	Recurring
Fire Incidents CAD integration	\$1,495.00	(\$747.50)	\$747.50	Recurring

### On Demand Learning



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Product	Price	Discount	Total	Fee Type
On Demand Learning	\$995.00	( \$0.00 )	\$995.00	Recurring
<b>Total Recurring Fees</b>		\$		7,700.00
<b>Discounts</b>		\$		(3,650.00)
<b>TOTAL FEES</b>		\$		4,050.00

### Year 3

#### EHR

Product	Price	Discount	Total	Fee Type
EHR CAD Integration	\$595.00	( \$595.00 )	\$0.00	Recurring
ESO EHR (BLS Version)	\$1,290.00	( \$0.00 )	\$1,290.00	Recurring

#### Asset Management/Checklist

Product	Price	Discount	Total	Fee Type
Assets-Checklist Bundle	\$1,395.00	( \$0.00 )	\$1,395.00	Recurring

#### Fire

Product	Price	Discount	Total	Fee Type
ESO Fire Incidents	\$995.00	( \$0.00 )	\$995.00	Recurring
ESO Inspections	\$395.00	( \$0.00 )	\$395.00	Recurring
ESO Properties	\$345.00	( \$0.00 )	\$345.00	Recurring
ESO Activities - Fire and Fire/EMS Agencies	\$195.00	( \$0.00 )	\$195.00	Recurring
Fire Incidents CAD Integration	\$1,495.00	( \$0.00 )	\$1,495.00	Recurring

#### On Demand Learning

Product	Price	Discount	Total	Fee Type
On Demand Learning	\$995.00	( \$0.00 )	\$995.00	Recurring
<b>Total Recurring Fees</b>		\$		7,700.00
<b>Discounts</b>		\$		(595.00)
<b>TOTAL FEES</b>		\$		7,105.00

For EHR, Asset Management/Checklist, Fire, On Demand Learning, the following payment terms apply:



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Fees are invoiced at the Billing Frequency 15 days after the Effective Date, with recurring fees due on the anniversary.

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**TERMS AND CONDITIONS:**

1. If the customer indicated above has an ESO Master Subscription and License Agreement (MSLA) dated on or after February 20, 2017, then that MSLA will govern this Quote. **Otherwise, Customer Intends and agrees that this Quote adopts and incorporates the terms and conditions of the ESA and associated HIPAA business associate agreement hosted at the following web address, and that the products and services ordered above are subject thereto:**

<https://www.eso.com/legal-terms/>

2. The Effective Date of this Quote shall be the date of Customer's signature.
3. Customer is responsible for the payment of all Fees shown. ESO will accept Fee payment from a payor (if indicated above) if ESO has an appropriate agreement with the Payor.
4. Notwithstanding anything to the contrary in the Agreement, the Recurring Fees for Services ordered herein shall be calculated and payable annually as indicated by the applicable Subscription Year. Thereafter all Recurring Fees shall be subject to applicable increases as stated in the Agreement.
5. ESO reserves the right not to accept any Quote signed after the Quote Expiration Date.

**Palmer Lake Fire Department (CO)**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



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## EHR

Product	Description
EHR CAD Integration	Interface to integrate CAD data into EHR mobile and web application. Includes ongoing maintenance and support. Additional fees from your CAD vendor may apply.
ESO EHR (BLS Version)	Patient care reporting suite for Basic Life Support agencies, includes EHR web and mobile client, Quality Management, Analytics, Patient Tracker. Allows for unlimited users, unlimited mobile applications, live support, state and federal data reporting, ongoing weekly web training, software updates and upgrades.
EHR Setup & Online Training	Webinar Training Session
NEMSIS Data Import - one-time	Import of legacy NEMSIS data from 3rd party vendor into ESO for reporting and record retrieval. Some limitations may apply.

## Asset Management/Checklist

Product	Description
Assets-Checklist Bundle	Web-based asset management and apparatus checklist for Fire and EMS.
Asset Management and Checklist - Training and Implementation	Training and configuration to include; group admin training, agency specific web-based sessions, online training and pre-recorded end user training.

## Fire

Product	Description
ESO Fire Incidents	Includes Auto EHR Import or Auto-CAD import, federal NFIRS data reporting, software updates and upgrades.
ESO Inspections	Includes the ability to manage multiple code sets, using those to developed customized Check-lists for inspections. The application allows you to schedule, manage, execute and finalize inspections as well as reschedule any required follow up inspections.
ESO Properties	Includes CAMEO integration, Pre-Plan view. Stores property and occupant history (presence of chemicals and tanks, Incidents, and previous inspections).
ESO Activities - Fire and Fire/EMS Agencies	Application for tracking non-response activities, including Operations and Community Risk Reduction and Daily Log.
Fire Incidents CAD Integration	Allows for integration of CAD data into the FIRE application. Ongoing maintenance included. Additional fees from your CAD vendor may apply.
Fire Setup & Online Training	Setup and Webinar Training Session for ESO Fire.
Fire Incidents NFIRS Data Import	Data migration from previous RMS platform.

## On Demand Learning

Product	Description
On Demand Learning	Unlimited, online training for all ESO products.