

Erection of a Memorial within and on Town of Palmer Lake Property
Submission to the Parks Commission Form

Please answer the following questions as completely as possible:

Who is the Memorial for: _____

Date of submission: _____ Received by: _____

Is the person/group to be memorialized living? Yes / No

If no, when did the person pass: _____ (date)

If yes, when did they cease being active in Palmer Lake affairs? _____
(date)

Please explain the significant contribution to, or impact this person made in Palmer Lake? What activities or role did they play to improve the Town? Be specific and you attach documentation if needed to illustrate your explanation.

Describe the Memorial(s) proposed and attach drawings or photos as needed: color, material, size (height, width):

Explain the Memorial(s) design and connection to the person being memorialized:

Where would you like to erect the memorial? _____

What will the plaque, if any, say? Please quote exactly:

What maintenance cost is anticipated and who will perform them on what schedule?

When do you anticipate installation of the memorial (once approved):

Who will do the construction/installation of the memorial:

Proposal submitted by: _____

Contact information:

Phone: _____

Email: _____

Mailing address: _____

Parks Commission action:

Proposal received: _____

Parks Commission review (date) _____

Action:

Approved Not Approved Tabled: _____

Notification of final action completed by: _____

Parks Commission Member assigned: _____