

TOWN OF PALMER LAKE

GENERAL FUND

2023 Budget

TOWN OF PALMER LAKE						
GENERAL FUND						
2023 Budget						
					Submitted	
			2021	2022	2023	
			Actual	Balance	Budget	Remarks
Account Number	Old Account Number	Description				
		REVENUE				
10-10-4101-000	10-10-2110-000	General Property Tax	\$ 432,113	\$ 512,452	\$ 503,417	Final AV for 2023
10-10-4102-000	10-10-2112-000	Fire Mill Levy Property Tax	383,195	455,477	447,960	Final AV for 2023
10-10-4103-000	10-10-2120-000	Specific Own Tax Auto / Motor Vehicle Registration	108,234	108,923	108,000	
10-10-4200-000	10-10-2130-000	City Sales Tax/Auto Use Tax	1,099,588	1,028,174	950,000	
10-10-4202-000	10-10-2124-000	Use Tax - Building Materials	33,579	40,782	40,000	
10-10-4210-000	10-10-2126-000	Highway Users Tax Fund	108,034	93,144	100,000	
10-10-4330-000	10-10-2128-000	Administration Fees	30	-	-	
	10-10-2131-000	Tax - Other	214	-	-	
10-10-4231-000	10-10-2152-000	Tobacco/Other Product Tax	18,401	11,327	1,515,000	
10-10-4232-000	10-10-2156-000	Lodging Fees	24,063	31,346	40,000	Recovery Village & STRs
	10-10-2140-000	Franchise Fee - Cable TV	16,927	-	-	
10-10-4301-000	10-10-2147-000	Franchise Fee - Comcast	-	34,325	38,000	
10-10-4302-000	10-10-2142-000	Franchise Fee - CORE/IREA	55,547	71,630	50,000	
10-10-4303-000	10-10-2144-000	Franchise Fee - Black Hills	25,491	69,887	50,000	
10-10-4304-000	10-10-2146-000	Franchise Fee - Century Link	864	-	-	
10-10-4307-000	10-10-2149-000	Franchise Fee - Other	1,482	36	35	
10-10-4331-000	10-10-2136-000	Fees / Permits / Zoning / Subdivision Fees	55,250	17,885	40,000	
10-10-4332-000	10-10-2138-000	Business Licenses Fees	9,445	22,917	30,000	STR owners \$4,500 & non-owners \$6,750
10-10-4333-000	10-10-2154-000	Dog License Fee	-	-	-	
10-10-4334-000	10-10-2184-000	Impact Fees / Drainage	11,110	8,955	7,200	
10-10-4335-000	10-10-2150-000	Liquor/MMJ License Fees	7,751	7,375	6,200	
10-10-4460-000	10-10-2164-000	Court Fines	73,642	51,194	70,000	
10-10-4460-001	10-10-2164-009	Court Fines - S.T.E.P.	19,168	20,470	20,000	
10-10-4471-000	10-10-2186-000	FPPA matching funds (DOLA VFP)	-	14,000	8,100	
10-10-4472-000	10-10-2188-000	El Paso Co Road & Bridge	6,370	7,073	6,000	
10-10-4500-000	10-10-2160-000	Land / Building Rents	8,083	20,423	20,000	Inc 'l Library MOU \$12,000/yr
10-10-4510-000	10-10-2194-000	Library Revenue	2,304	4,260	5,000	
	10-10-2250-000	COVID Employer Tax Credit	872		-	

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	10-10-2186-000	FPPA Funds - Matching	-	9,000	9,000	
10-10-4721-000	10-10-3621-000	Admin Revenue	503	133,274	-	
10-10-4731-000	10-10-3631-000	Police Revenue	4,274	4,948	4,500	
10-10-4741-000	10-10-3641-000	Fire Revenue	250	523	-	
10-10-4742-000	10-10-3641-000	Fire Deployment	-	15,676	80,000	Wildland deployments
10-10-4751-000	10-10-3651-000	Roads Revenue	-	2,688	-	
10-10-4761-000	10-10-3680-000	Parks Revenue	2,700	53,491	40,000	Kiosk revenue
	10-10-3685-000	ATL Revenue	2,500	46,890	-	
10-10-4909-000		Donations	-	1,132	-	
10-10-4910-000	10-10-2170-000	Miscellaneous Income	1,680	2,435	100	
10-10-4905-000	10-10-2172-000	Insurance Income	7,269	166,822	-	Last pymt '22 TH Restoration
10-10-4610-000	10-10-2168-000	Savings / Interest	1,551	5,417	3,000	
10-19-4610-000	10-19-2320-000	Interest - Loan to Water Fund	10,000	10,000	10,000	
10-19-4620-000	10-19-2320-000	Interest	534	-	30,000	Interest rates increase in 2023
		Total Revenue	\$ 2,533,020	\$ 3,084,349	\$ 4,231,512	
		EXPENDITURES				
		<u>General and Administrative</u>				
		<u>Salaries and Benefits</u>				
10-21-5002-000	10-21-3111-000	Salaries / Wages Regular	\$ 114,808	\$ 106,285	\$ 163,930	
10-21-5004-000	10-21-3112-000	Salaries / Wages Temp / Part Time	56,100	58,022	56,709	
10-21-5006-000	10-21-3124-000	Sick Leave	1,231	364	1,890	
10-21-5026-000	10-21-3115-000	Overtime, Civilian Unscheduled	162	72	-	
10-21-5030-000	10-21-3119-000	Social Security Employer	10,918	9,916	13,797	
10-21-5032-000	10-21-3120-000	Medicare Employer	2,471	2,319	3,227	
10-21-5036-000	10-21-3122-000	FUTA Employer	164	267	239	
10-21-5038-000	10-21-3131-000	Workers Compensation	6,025	8,267	8,683	
10-21-5050-000	10-21-3125-000	Employee Retirement	13,712	11,520	6,557	
10-21-5060-000	10-21-3131-000	Employee Benefits	-	23,365	19,374	
10-21-5070-000	10-21-3127-000	Life Insurance Premiums	510	798	590	
		Total Salaries and Benefits	\$ 206,101	\$ 221,195	\$ 274,996	

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2023 Budget

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			2021	2022	2023	
			Actual	Balance	Budget	Remarks
		<u>Professional Services</u>				
10-21-5101-000	10-21-3162-000	Professional Services- Acctg/Audit	\$ 32,307	\$ 59,197	\$ 22,275	
10-21-5102-000	10-21-3164-000	Professional Services- IT	20,799	55,620	63,200	
10-21-5103-000	10-21-3161-000	Professional Services- Legal	47,564	37,892	60,000	
10-21-5109-000	10-21-3163-000	Professional Services- Other Engineering	29,693	100,958	160,000	
10-21-5109-001	10-21-3163-000	Professional Services- Other Engineering	-	19,119	-	
10-21-5109-005	10-21-3163-000	Professional Services- Other Engineering	-	94,571	-	
		Total Professional Services	\$ 130,363	\$ 367,357	\$ 305,475	
		<u>General Administration</u>				
10-21-5040-000	10-21-3141-000	Employee Clothing	\$ -	\$ -	\$ 800	
10-21-5041-000	10-21-3145-000	Employee, BOT & PC Members Training	1,824	2,950	6,900	
10-21-5042-000	10-21-3149-000	Employee, BOT & PC Members Travel	-	-	6,000	
10-21-5043-000	10-21-3151-000	Employee, BOT & PC Members Per Diem	957	900	5,000	
10-21-5120-000	10-21-3365-000	Advertising	1,906	1,900	2,000	
10-21-5121-000	10-21-3169-000	Bank Fees and Services	153	600	700	
10-21-5122-000	10-21-3338-000	Communication	4,609	22,800	28,000	
10-21-5123-000	10-21-3392-000	County Treasurer Fees	8,169	12,600	18,000	
10-21-5131-000	10-21-3321-000	Election Expense	-	12,000	15,000	
10-21-5133-000	10-21-3281-000	Insurance	30,847	86,670	106,000	
10-21-5135-000	10-21-3333-000	Legal Notices / Recordings	4,289	1,980	5,000	
10-21-5137-000	10-21-3153-000	Memberships / Registrations Employee, BOT & PC	7,915	14,200	12,000	
10-21-5140-000	10-21-3253-000	Postage	1,720	500	1,000	
10-21-5170-000	10-21-3513-000	Economic Development	1,020	-	13,000	
10-21-5199-000	10-21-3391-000	Misc. Expenses	11,628	-	-	
10-21-5201-000	10-21-3223-000	General Supplies	26,829	1,500	20,000	
10-21-5210-000	10-21-3211-000	General Services	24,023	45,000	47,807	
10-21-5210-005	10-21-3211-005	General Services Town Hall	-	630	-	Electrical work 2022
10-21-5210-007	10-21-3211-007	General Services Elephant Rock Property	-	2,506	-	Orkin svcs 2022

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			Actual	Balance	Budget	Remarks
10-21-5300-000	10-21-3245-000	Utilities - Electric - All Depts	16,976	10,500	14,500	
10-21-5300-007	10-21-3245-007	Utilities - Electric - Elephant Rock Property	-	3,555	-	
10-21-5301-000		Utilities - Natural Gas - All Depts	-	6,284	6,600	
10-21-5301-007		Utilities - Natural Gas - Elephant Rock Property	-	312	-	
10-21-5302-000		Utilities - Water - All Depts	-	6,418	7,400	
10-21-5302-007		Utilities - Water - Elephant Rock Property	-	945	-	
10-21-5303-000		Utilities - Sanitation - All Depts	-	2,560	3,100	
10-21-5303-007		Utilities - Sanitation - Elephant Rock Property	-	540	-	
10-21-5310-000	10-21-3225-000	Building Maintenance	881	4,277	6,050	
10-21-5320-000	10-21-3313-000	Equipment Maintenance	-	-	1,000	
10-21-5520-000	10-21-3275-000	Fuel	339	80	500	
10-21-6000-000	10-21-3291-000	Capital Improvement Bldg	-	26,246	220,000	
10-21-6000-005	10-21-3291-000	Capital Improvement Bldg Town Hall	-	126,943	32,960	
10-21-6000-001	10-21-3292-005	Capital Improvement -Other	516,133	5,190	-	
10-21-6000-005	10-21-3292-005	Capital Improvement -Town Hall	-	-		
10-21-6100-000	10-21-3293-000	Capital Equipment	-	-	6,000	
		Total General Administration	\$ 660,218	\$ 400,587	\$ 585,317	
		Total General Administrative Expenditures	\$ 996,680	\$ 989,139	\$ 1,165,788	

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2023 Budget

			Submitted			
			2021	2022	2023	
			Actual	Balance	Budget	Remarks
<u>Police Department Expenditures</u>						
<u>Salaries and Benefits- Police Department</u>						
10-31-5002-000	10-31-3111-000	Salaries / Wages Regular	\$ 158,649	\$ 314,273	\$ 426,105	
10-31-5004-000	10-31-3112-000	Salaries / Wages Temp/Part-time	268,977	225,731	159,455	
10-31-5006-000	10-31-3124-000	Salaries / Wages PT Sick	594	5,528	5,315	
10-31-5010-000		Salaries / Wages STEP	-	7,997	5,000	
10-31-5012-000		Salaries / Wages Extra Duty	-	5,198	5,000	
10-31-5020-000	10-31-3115-000	Overtime, Sworn Scheduled	2,271	261	-	
10-31-5024-000		Overtime, Sworn Unscheduled	-	-	2,049	
10-31-5030-000	10-31-3119-000	Social Security Employer	17,914	16,142	11,570	
10-31-5032-000	10-31-3120-000	Medicare Employer	6,213	8,054	8,597	
10-31-5036-000	10-31-3122-000	FUTA Employer	533	851	512	
10-31-5038-000	10-31-3133-000	Workers Compensation	18,076	40,891	34,876	
10-31-5050-000	10-31-3131-000	Employee Retirement	4,281	6,314	17,044	
10-31-5052-000	10-31-3123-000	FPPA Employer	12,327	25,037	38,599	
10-31-5054-000	10-31-3133-000	FPPA Death + Disability	3,955	8,902	13,814	
10-31-5060-000	10-31-3131-000	Employee Benefits	-	6,547	51,664	
10-31-5070-000	10-31-3127-000	Life Insurance Premiums	277	1,131	1,572	
Total Salaries and Benefits- Police Department			\$ 494,067	\$ 672,857	\$ 781,175	
<u>Professional Services- Police Department</u>						
10-31-5101-000	10-31-3162-000	Professional Services- Acctg/Audit	\$ 8,200	\$ -	\$ -	
10-31-5102-000	10-31-3164-000	Professional Services- IT	7,615	-	-	
10-31-5103-000	10-31-3161-000	Professional Services- Legal	2,000	-	-	
Total Professional Services- Police Department			\$ 17,815	\$ -	\$ -	

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<u>General Administration- Police Department</u>						
10-31-5040-000	10-31-3141-000	Employee Clothing / Uniform	\$ 3,982	\$ 914	\$ 7,077	
10-31-5041-000	10-31-3145-000	Employee Training	2,051	2,877	5,300	
10-31-5042-000	10-31-3149-000	Employee Travel	412	972	4,160	
10-31-5043-000	10-31-3151-000	Employee Per Diem	-	-	2,560	
10-31-5113-000	10-31-3393-000	Subject Testing	680	800	1,000	
10-31-5122-000	10-31-3338-000	Communication/Radios/PPCRN	19,551	6,400	8,400	
10-31-5133-000	10-31-3281-000	Insurance	11,884	-	-	
10-31-5137-000	10-31-3153-000	Membership/Registration	265	252	3,940	
10-31-5140-000	10-31-3253-000	Postage	-	-	-	
10-31-5199-000	10-31-3391-000	Misc Expenses	752	-	-	
10-31-5201-000	10-31-3211-000	General Supplies	3,737	5,408	12,291	
10-31-5210-000	10-31-3223-000	General Services	9,602	1,507	6,500	
10-31-5300-000	10-31-3245-000	Utilities	5,480	-	-	
10-31-5303-000	10-31-3245-000	Utilities - Sanitation	-	-	-	
10-31-5310-000	10-31-3225-000	Building Maintenance	4,620	750	8,600	
10-31-5320-000	10-31-3313-000	Equipment Maintenance	23	-	2,280	
10-31-5330-000	10-31-3226-000	Repair / Maintenance Supplies	-	-	-	
10-31-5500-000	10-31-3269-000	Vehicle License / Fees	-	-	-	
10-31-5510-000	10-31-3271-000	Vehicle Repair / Maint	7,886	7,000	6,863	
10-31-5520-000	10-31-3275-000	Fuel	15,603	19,500	28,000	
10-31-5850-000	10-31-3276-000	Vehicle Loan- Principal	6,473	6,132	-	Paid vehicle loan off in 2022
10-31-5851-000	10-31-3277-000	Vehicle Loan- Interest	1,760	1,709	-	
10-31-6100-000	10-31-3293-000	Capital Equipment	38,469	732	25,428	
Total General Administration- Police Department			\$ 133,230	\$ 54,953	\$ 122,399	
Total Police Department Expenditures			\$ 645,113	\$ 727,810	\$ 903,574	

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<u>Fire Department Expenditures</u>						
<u>Salaries and Benefits- Fire Department</u>						
10-41-5002-000	10-41-3111-000	Salaries / Wages Regular	\$ 272,141	\$ 346,579	\$ 468,605	
10-41-5004-000	10-41-3112-000	Salaries / Wages Temp/Part-time	66,491	73,231	100,930	
	10-41-3113-000	Salaries/Wages Restricted	20,446	-	-	
10-41-5006-000	10-41-3124-000	Salaries / Wages PT Sick	-	3,444	3,364	
10-41-5014-000		Salaries / Wages Fire Deployment	-	-	-	
10-41-5020-000	10-41-3115-000	Overtime, Sworn Scheduled	-	29,764	44,805	
10-41-5022-000	10-41-3160-000	Fire Deployment	-	-	50,000	
10-41-5014-000	10-41-3160-000	Deployments	-	-	-	
10-41-5024-000		Overtime, Sworn Unscheduled	-	-	-	
10-41-5030-000	10-41-3119-000	Social Security Employer	6,279	6,220	7,694	
10-41-5032-000	10-41-3120-000	Medicare Employer	5,120	6,369	8,957	
10-41-5034-000	10-41-3121-000	SUTA Employer	-	-	-	
10-41-5036-000	10-41-3122-000	FUTA Employer	416	687	638	
10-41-5038-000	10-41-3131-000	Workers Compensation	15,030	38,882	45,203	
10-41-5050-000	10-41-3125-000	Employee Retirement	18,649	5,819	20,536	
10-41-5052-000	10-41-3123-000	FPPA Employer	32,556	29,427	46,893	
10-41-5054-000	10-41-3133-000	FPPA Death + Disability	7,935	10,463	16,783	
10-41-5060-000	10-41-3131-000	Employee Benefits	-	14,020	51,664	
10-41-5070-000	10-41-3127-000	Life Insurance Premiums	813	1,064	1,572	
		Total Salaries and Benefits- Fire Department	\$ 445,873	\$ 565,969	\$ 867,644	Salaries/Benefits NOT to include Ambulance Svc 2023
<u>Professional Services- Fire Department</u>						
10-41-5101-000	10-41-3162-000	Professional Services- Acctg/Audit	\$ 8,200	\$ -	\$ -	
10-41-5102-000	10-41-3164-000	Professional Services- IT	11,081	-	-	
10-41-5103-000	10-41-3161-000	Professional Services- Legal	1,000	-	-	
		Total Professional Services- Fire Department	\$ 20,281	\$ -	\$ -	

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<u>General Administration- Fire Department</u>						
10-41-5040-000	10-41-3141-000	Employee Clothing / Uniform	\$ 4,516	\$ 4,631	\$ 6,703	
10-41-5041-000	10-41-3145-000	Employee Training	1,526	1,014	17,473	
10-41-5042-000	10-41-3149-000	Employee Travel	-	-	4,000	
10-41-5043-000	10-41-3151-000	Employee Per Diem	1,493	-	3,500	
10-41-5122-000	10-41-3338-000	Communication/Radios/PPCRN	17,331	6,400	17,000	
10-41-5133-000	10-41-3281-000	Insurance	18,290	-	-	
10-41-5137-000	10-41-3153-000	Memberships / Registrations	785	4,240	980	
10-41-5140-000	10-41-3253-000	Postage	118	-	-	
10-41-5201-000	10-41-3211-000	General Supplies	7,963	7,400	17,500	
10-41-5204-000	10-41-3351-000	Medical Equip / Supplies	4,387	5,400	5,000	
10-41-5210-000	10-41-3223-000	General Services	9,340	16,769	31,764	
10-41-5310-000	10-41-3225-000	Building Maintenance	3,463	3,231	-	
10-41-5330-000	10-41-3226-000	Repair / Maintenance Supplies	1,884	204	4,500	
10-41-5300-000	10-41-3245-000	Utilities	3,184	-	-	
10-41-5500-000	10-41-3269-000	Vehicle License / Fees	-	-	2,000	
10-41-5510-000	10-41-3271-000	Vehicle Repair / Maint	15,327	15,127	20,000	
10-41-5520-000	10-41-3275-000	Fuel	6,553	11,690	15,000	
10-41-5320-000	10-41-3313-000	Equipment Maintenance	301	-	7,000	
10-41-6100-000	10-41-3293-000	Capital Equipment	43,220	-	137,000	
10-41-5121-000	10-41-3169-000	Bank Fees	1	-	-	
Total General Administration- Fire Department			\$ 139,682	\$ 76,106	\$ 289,420	
Total Fire Department Expenditures			\$ 605,835	\$ 642,075	\$ 1,157,064	

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<u>Public Works Department - Roads Expenditures</u>						
<u>Salaries and Benefits- Public Works Department</u>						
10-51-5002-000	10-51-3111-000	Salaries / Wages Regular	\$ 141,866	\$ 179,368	\$ 179,954	
10-51-5004-000	10-51-3112-000	Salaries / Wages Temp/Part-time	-	-	58,826	
10-51-5006-000	10-51-3124-000	Salaries / Wages PT Sick	-	-	1,961	
10-51-5026-000	10-51-3115-000	Overtime, Civilian Unscheduled	1,294	1,746	836	
10-51-5030-000	10-51-3119-000	Social Security Employer	8,684	11,046	14,978	
10-51-5032-000	10-51-3120-000	Medicare Employer	2,031	2,583	3,503	
10-51-5036-000	10-51-3122-000	FUTA Employer	101	162	260	
10-41-5038-000	10-51-3131-000	Workers Compensation	13,089	27,441	23,977	
10-51-5050-000	10-51-3125-000	Employee Retirement	12,183	3,039	7,232	
10-51-5060-000	10-51-3131-000	Employee Benefits	-	(762)	22,962	
10-51-5070-000	10-51-3127-000	Life Insurance Premiums	309	532	699	
		Total Salaries and Benefits- Public Works	\$ 179,558	\$ 225,155	\$ 315,186	Roads & Parks Salaries combined for 2023
<u>Professional Services- Roads Department</u>						
10-51-5101-000	10-51-3162-000	Professional Services- Acctg/Audit	\$ 9,768	\$ -	\$ -	
10-51-5102-000	10-51-3164-000	Professional Services- IT	5,953	-	-	
10-51-5103-000	10-51-3161-000	Professional Services- Legal	350	-	-	
10-51-5109-000	10-51-3163-002	Professional Services- Engineering	20,195	155	10,000	
10-51-5109-001	10-51-3163-001	Professional Services- MS4	-	2,000	10,000	
10-51-5109-002	10-51-3163-000	Professional Services- Other	-	-	10,000	
		Total Professional Services- Roads Department	\$ 36,266	\$ 2,155	\$ 30,000	

TOWN OF PALMER LAKE

GENERAL FUND

2023 Budget

			Submitted			
			2021	2022	2023	
			Actual	Balance	Budget	Remarks
<u>General Administration- Roads Department</u>						
10-51-5040-000	10-51-3141-000	Employee Clothing / Uniform	\$ 383	\$ 257	\$ 750	
10-51-5041-000	10-51-3145-000	Employee Training	-	-	811	
10-51-5042-000	10-51-3149-000	Employee Travel	-	-	250	
10-51-5043-000	10-51-3151-000	Employee Per Diem	-	-	200	
10-51-5122-000	10-51-3338-000	Communication	1,379	-	-	
10-51-5133-000	10-51-3281-000	Insurance	8,896	-	-	
10-51-5137-000	10-51-3153-000	Memberships / Registrations	779	3,013	750	
10-51-5140-000	10-51-3253-000	Postage	1,842	-	-	
10-51-5201-000	10-51-3223-000	General Supplies	4,569	839	4,000	
10-51-5205-000	10-51-3229-000	Sign Parts / Supplies	873	2,027	5,000	
10-51-5210-000	10-51-3211-000	General Services	11,732	19,888	35,900	
10-51-5250-000	10-51-3227-000	Road / Street Material	23,770	25,332	35,000	
10-51-5300-000	10-51-3245-000	Utilities	5,126	-	-	
10-51-5304-000	10-51-3243-000	Street Lights	10,222	12,580	13,200	
10-51-5310-000	10-51-3225-000	Building Maintenance	2,906	113	6,000	
10-51-5350-000	10-51-3230-000	Dust Control	10,963	16,822	18,000	
10-51-5351-000	10-51-3231-000	Culverts	1,965	5,000	5,000	
10-51-5500-000	10-51-3269-000	Vehicle License / Fees	3,484	-	-	
10-51-5510-000	10-51-3271-000	Vehicle Repair / Maint	-	4,059	4,000	
10-51-5515-000	10-51-3273-000	Heavy Equipment Repair	3,716	29,079	20,000	
10-51-5520-000	10-51-3275-000	Fuel	13,032	22,119	18,000	
10-51-5850-000	10-51-3276-000	Vehicle Loan- Principal	5,857	5,825	-	Paid vehicle loan off in 2022
10-51-5851-000	10-51-3277-000	Vehicle Loan- Interest	1,593	1,624	-	
10-51-6000-000	10-51-3295-000	Capital Improvement Roads	224,096	215,000	329,000	
10-51-6055-000	10-51-3296-000	Capital Improvement-Drainage	-	30,000	90,000	
10-51-6100-000	10-51-3293-000	Capital Equipment	31,529	10,000	37,000	
Total General Administration- Roads Department			\$ 368,712	\$ 403,576	\$ 622,861	
Total Public Works Department Roads Expenditures			\$ 584,534	\$ 630,886	\$ 968,047	

TOWN OF PALMER LAKE

GENERAL FUND

2023 Budget

			Submitted			
			2021	2022	2023	
			Actual	Balance	Budget	Remarks
<u>Public Works Department - Parks Expenditures</u>						
<u>Salaries and Benefits- Parks Department</u>						
10-61-5002-000	10-80-3111-000	Salaries / Wages Regular	\$ -	\$ 20,381	\$ -	
10-61-5004-000	10-80-3112-000	Salaries / Wages Temp/Part-time	8,997	-	-	
10-61-5030-000	10-80-3119-000	FICA Employer	683	1,264	-	
10-61-5032-000	10-80-3120-000	Medicare Employer	161	296	-	
10-61-5036-000	10-80-3122-000	FUTA Employer	45	112	-	
10-61-5038-000	10-80-3131-000	Workers Compensation	866	1,756	-	
Total Salaries and Benefits- Parks Department			\$ 10,752	\$ 23,809	\$ -	Parks Salaries/Benefits moved to PW
<u>General Administration- Parks Department</u>						
10-61-5040-000	10-80-3141-000	Employee Clothing / Uniform	\$ -	\$ -	\$ 200	
10-61-5041-000	10-80-3145-000	Employee Training	-	-	250	
10-61-5137-000	10-80-3153-000	Memberships / Registrations	-	20	100	
10-61-5160-000	10-80-3215-000	Parks Committee Expenses	2,500	-	1,000	
10-61-5199-000	10-80-3391-000	Misc. Expenses-Volunteers	2,511	-	-	
10-61-5201-000	10-80-3223-000	General Supplies	2,451	5,360	7,090	
10-61-5210-000	10-80-3211-000	General Services	13,190	16,000	14,800	
10-61-5300-000	10-80-3245-000	Utilities	22	-	-	
10-61-5320-000	10-80-3313-000	Equipment Maintenance	462	822	1,000	
10-61-5330-000	10-80-3226-000	Repair / Maint Supplies	30	479	-	
10-61-5510-000	10-80-3271-000	Vehicle Repair / Maint	40	-	1,000	
10-61-5520-000	10-80-3275-000	Fuel	(516)	1,059	1,600	
10-61-6100-000	10-80-3293-000	Capital Equipment	-	-	10,000	
	10-80-3685-000	ATL Expenses	-	46,890	-	
Total General Administration- Parks Department			\$ 20,690	\$ 70,629	\$ 37,040	
Total Public Works Department - Parks Expenditures			\$ 31,443	\$ 94,438	\$ 37,040	

TOWN OF PALMER LAKE

WATER FUND

2023 Budget

			2021	2022	Submitted	
			Actual	Balance	Budget	Remarks
Account Number	Old Account Number	Description				
		REVENUE				
20-19-4410-000	20-19-2320-000	Water Revenue	\$ 924,422	\$ 933,981	\$ 940,000	Water rate to increase 3% - Need to increase revenues by 4% or 5%
20-19-4420-000	20-19-2335-000	Water Improvement Fee	52,148	54,005	55,000	
20-19-4430-000	20-19-2340-000	Water Loan Revenue	214,111	215,387	216,000	
20-19-4440-000	20-19-2314-000	Water Tap Fees	188,250	84,521	100,000	# of taps reduced due to economic slowdown
20-19-4450-000	20-19-2326-000	Water Meter Sales / Parts	2,163	2,000	3,000	Meter sales reduced due to supply chain issues & economic slowdown
20-19-4499-000	20-19-2330-000	Service/Late Fees	12,272	16,644	14,000	
20-19-4655-000	20-19-2324-000	Water Reserve Interest	85	4,000	7,000	Interest rates are expected to rise in '23
20-19-4610-000	20-19-2322-000	Water Revenue Interest	95	4,000	7,000	Interest rates are expected to rise in '23
20-19-4910-000		Misc Income	-	525	200	
	20-19-2350-000	ARP Funds	167,114	248,000	259,238	One-time ARPA funds to complete infrastructure projects
	20-19-2360-000	Water Dept. Misc. Revenue / TANK	10,543	-	10,000	
		Total Revenue	\$ 1,571,204	\$ 1,563,063	\$ 1,611,438	
		EXPENSES				
		<u>General Administrative</u>				
		<u>Salaries and Benefits</u>				
20-71-5002-000	20-81-3111-000	Salaries / Wages Regular	\$ 248,422	\$ 412,953	\$ 423,291	
20-71-5004-000	20-81-3112-000	Salaries / Wages Temp/Part-time	-	41,442	-	
20-71-5006-000	20-81-3124-000	Sick Leave	430	364	-	
20-71-5020-000		Overtime, Civilian Scheduled	-	-	15,308	
20-71-5026-000	20-81-3115-000	Overtime, Civilian Unscheduled	500	252	1,482	
20-71-5030-000	20-81-3119-000	FICA Employer	14,351	27,830	27,285	
20-71-5032-000	20-81-3120-000	Medicare Employer	3,363	6,509	6,381	
20-71-5036-000	20-81-3122-000	FUTA Employer	164	382	239	
20-71-5038-000	20-81-3131-000	Workers Compensation	14,960	34,347	29,172	
20-71-5050-000	20-81-3125-000	Employee Retirement	2,533	937	17,603	
20-71-5060-000	10-81-3131-000	Employee Benefits	126	3,696	40,900	
20-71-5070-000	20-81-3127-000	Life Insurance Premiums	312	798	1,245	
		Total Salaries and Benefits	\$ 285,160	\$ 529,511	\$ 562,906	

TOWN OF PALMER LAKE

WATER FUND

2023 Budget

			2021	2022	Submitted	
			Actual	Balance	2023	Remarks
					Budget	
		<u>Professional Services</u>				
20-71-5101-000	20-81-3162-000	Professional Services- Acctg/Audit	\$ 9,500	\$ 36,720	\$ 45,225	
20-71-5102-000	20-81-3164-000	Professional Services- IT/Water billing	77,114	60,000	78,000	
20-71-5103-000	20-81-3161-000	Professional Services- Legal	19,651	35,000	20,000	
20-71-5109-000	20-81-3163-000	Professional Services- Other/Engineering, etc	27,259	20,432	40,000	
		Total Professional Services	\$ 133,523	\$ 152,152	\$ 183,225	
		<u>General Administrative</u>				
20-71-5040-000	20-81-3141-000	Employee Clothing	\$ 163	\$ 793	\$ 1,000	
20-71-5041-000	20-81-3145-000	Employee Training	661	878	4,500	
20-71-5042-000	20-81-3149-000	Employee Travel	248	-	6,000	
20-71-5043-000	20-81-3151-000	Per Diem	-	-	3,000	
20-71-5137-000	20-81-3153-000	Memberships / Registrations	8,641	9,250	10,000	
20-71-5137-001	20-81-3153-001	Memberships / Registrations	515	-	-	
20-71-5121-000	20-81-3169-000	Bank Fees and Services	18	35	100	
	20-81-3167-000	Payment Processing	370	-	-	
20-71-5122-000	20-81-3338-000	Communication	1,771	2,700	3,100	
20-71-5133-000	20-81-3281-000	Insurance	8,738	13,366	13,400	
20-71-5135-000	20-81-3333-000	Publication / Legal Notices	-	-	500	
20-71-5140-000	20-81-3253-000	Postage	611	25	-	
20-71-5199-000	20-81-3391-000	Misc. Expenses	-	-	800	
20-71-5210-000	20-81-3211-000	General Services - Water Dept	20,042	19,847	27,870	
20-71-5300-000	20-81-3245-000	Utilities - Electric	121,042	96,686	83,000	
20-71-5301-000		Utilities - Natural Gas	-	3,500	18,400	
20-71-5302-000		Utilities - Water	-	11,237	12,500	
20-71-5303-000		Utilities - Sanitation	-	17,489	16,400	
		Total Administration	\$ 162,820	\$ 175,806	\$ 200,570	
		Total General Administrative	\$ 581,504	\$ 857,469	\$ 946,701	

TOWN OF PALMER LAKE

WATER FUND

2023 Budget

			2021	2022	Submitted	
			Actual	Balance	2023	Remarks
					Budget	
		<u>Operations</u>				
20-71-5850-000	20-81-3276-000	Vehicle Loan- Principal	\$ 3,082	\$ 11,500	\$ -	
20-71-5851-000	20-81-3277-000	Vehicle Loan- Interest	838	940	-	
20-71-5201-000	20-82-3223-000	General Supplies - Water Dept	-	1,972	3,000	
20-71-5202-000	20-82-3223-000	General Supplies - Treatment	8,497	28,278	49,000	<i>Water treatment & distribution supply costs increasing dramatically. Funding not adequate for 2023</i>
20-71-5203-000	20-82-3224-000	General Supplies - Distribution	15,156	19,924	45,000	
20-71-5211-000	20-82-3227-000	Services/ Maintenance - Treatment	2,059	15,807	22,000	
20-71-5212-000	20-82-3226-000	Services/Maintenance - Distribution	4,103	3,307	22,000	
20-71-5220-000	20-82-3233-000	Water Meters / Parts Replacements	5,515	8,100	2,000	
20-71-5222-000	20-82-3234-000	Water Meters / Repairs	2,708	5,000	3,000	
20-71-5310-000	20-82-3225-000	Building Maintenance	2,941	1,950	2,000	
20-71-5510-000	20-82-3271-000	Vehicle Repair / Maint	853	6,023	8,000	
20-71-5520-000	20-82-3275-000	Fuel	6,124	9,157	10,000	
20-71-5650-000	20-82-3294-000	Water Line Repair	22,134	65,925	-	
20-71-5320-000	20-82-3313-000	Equipment Maintenance	41,087	-	19,539	
20-71-5330-000	20-82-3226-000	Repair/Maint - Treatment	-	9,013	-	
20-71-5331-000	20-82-3227-000	Repair/Maint - Distribution	-	24,157	-	
20-71-5122-000	20-82-3338-000	Communications	3,796	-	-	
20-71-5660-000	20-82-3411-000	Reservoirs / Dam Maintenance	3,037	-	13,000	
20-71-5610-000	20-82-3431-000	Water Quality Tests	22,483	5,000	23,731	
20-71-5610-005	20-82-3431-007	Water Quality Tests - Elephant Rock Property	90	-	-	
10-91-6071-000	20-82-3524-000	American Rescue Plan	-	-	-	
		Total Operations	\$ 144,501	\$ 216,053	\$ 222,270	
		Total Administrative and Operations	\$ 726,004	\$ 1,073,523	\$ 1,168,971	
		<u>Capital</u>				
20-71-6000-000	20-82-3291-000	Capital Improvement Bldgs.	\$ -	\$ -	\$ -	
20-71-6000-000	20-82-3292-000	Capital Improvement- Water	758,278	248,000	133,254	
20-71-6100-001	20-82-3293-000	Capital Equipment	-	35,970	33,984	
20-71-6100-002	20-82-3293-001	Capital Equipment/IT	-	22,431	92,000	
		Total Capital	\$ 758,278	\$ 306,401	\$ 259,238	

TOWN OF PALMER LAKE

Conservation Trust Fund

2023 Budget

					Submitted	
			2021	2022	2023	
			Actual	Balance	Budget	Remarks
Account Number	Old Account Number	Description				
		REVENUE				
50-00-1016-000	50-10-2170-000	Miscellaneous Income - CTF	\$ 13	\$ 102	\$ -	
50-19-4610-000	50-10-2210-000	Conservation Trust Interest	13	250	400	Interest rates increase in 2023
50-19-4050-000	50-10-2410-000	State Shared Revenue	35,137	36,214	36,140	
		Total Revenue Conservation Trust	\$ 35,163	\$ 36,566	\$ 36,540	
		EXPENDITURES				
		<u>Administrative</u>				
		<u>Salaries and Benefits</u>				
50-81-5004-000	50-30-3112-000	Salaries / Wages Temp/Part-time	\$ 19,290	\$ 17,858	\$ 18,720	
50-81-5006-000	50-30-3124-000	Sick Leave	-	-	624	
50-81-5030-000	50-30-3119-000	FICA Employer	1,196	1,532	1,199	
50-81-5032-000	50-30-3120-000	Medicare Employer	280	298	280	
50-81-5034-000	50-30-3121-000	SUTA Employer	-	-	-	
50-81-5036-000	50-30-3122-000	FUTA Employer	55	81	42	
50-81-5038-000	50-30-3211-000	Workers Compensation	-	-	-	
50-81-5050-000	50-30-3125-000	Employee Retirement	-	-	-	
50-81-5060-000	50-30-3131-000	Employee Benefits	-	-	-	
		Total Salaries and Benefits	\$ 20,820	\$ 19,769	\$ 20,866	Salaries increase in 2023
		<u>Administrative</u>				
50-81-5201-000	50-30-3223-000	General Supplies	8,300	6,421	4,150	
50-81-5210-000	50-30-3211-000	General Services	2,623	5,580	3,000	
50-81-5300-000	50-30-3245-000	Utilities	1,374	-	-	
50-81-5320-000	50-30-3313-000	Equipment Maintenance	-	-	350	
50-81-5330-000	50-30-3226-000	Repair / Maintenance Supplies	485	-	2,000	
50-81-5520-000	50-30-3275-000	Fuels / Lubricants	1,832	-	1,000	
50-81-6000-000	50-30-3293-000	Capital Improvements	7,996	4,795	5,174	
		Total General Administration	\$ 22,609	\$ 16,796	\$ 15,674	
		Total General Administrative	\$ 43,429	\$ 36,565	\$ 36,540	

TOWN OF PALMER LAKE

Conservation Trust Fund

2023 Budget

					Submitted	
			2021	2022	2023	
			Actual	Balance	Budget	Remarks
		Total General Administrative and Operations	\$ (8,266)	\$ 0	\$ 0	
		EXCESS OF REVENUE OVER (UNDER)				
		EXPENDITURES AND OTHER FINANCING USES	\$ (8,266)	\$ 0	\$ 0	
		FUND BALANCE - BEGINNING OF YEAR	\$ 44,406	\$ 36,140	\$ 36,140	
		FUND BALANCE - END OF YEAR	\$ 36,140	\$ 36,140	\$ 36,140	

TOWN OF PALMER LAKE

GRANT & DONATION FUNDS

2023

			2021	2022	Submitted	
			Actual	Balance	2023	Remarks
Account Number	Old Account Number	Description			Budget	
		REVENUE				
10-10-4021-000	10-10-2192-000	DOLA Grant	\$ -	\$ -	\$ -	
10-10-4020-000	10-10-2193-000	CESF Grant	40,102	-	-	
10-10-4022-000		Colo. State Historical Society ADA door	-	50,000	42,000	
10-10-4032-000	10-10-3631-000	Police Donations/Grants	-	50,000	5,000	
10-10-4041-000	10-10-2191-000	Fire Grants	10,000	296,263	-	Received Fed grant for PPE gear
10-10-4053-000	10-10-2237-000	CDOT PL Elementary Road Improvement	-	30,908	145,682	
10-10-4054-000	10-10-2236-000	CDOT Bridge Rehab	-	-	200,000	
10-10-4055-000		CDPHE 2020 WQIF Grant	-	25,300	-	
10-10-4060-000	10-10-2190-000	GOCO Grant	-	-	-	
10-10-4066-000	10-10-3680-000	Parks Donations/Grants	-	2,843	2,500	
10-10-4072-000	20-81-2195-000	DOLA EIAF Water Sys - PER Grant	-	15,000	-	
10-10-4909-000		Donations	-	1,132	-	
		Total Revenue	\$ 50,102	\$ 471,446	\$ 395,182	
		EXPENDITURES				
		General and Administrative				
10-19-6020-000	10-10-2193-000	CESF Grant	\$ 40,102	\$ -	\$ -	
10-19-6022-000		Colo. State Historical Society ADA door	-	50,000	42,000	
10-91-6072-000	10-21-3523-000	Grants Expenses	-	8,732	-	
		Total General Administrative Expenditures	\$ 40,102	\$ 58,732	\$ 42,000	
		Police Department Expenditures				
10-91-6032-000	10-31-3523-000	Grants Expense	\$ -	\$ 50,000	\$ 5,000	
			\$ -	\$ 50,000	\$ 5,000	
		Fire Department Expenditures				
10-91-6041-000	10-41-3523-000	Grants Expense	\$ 10,000	\$ 139,215	\$ -	
	10-80-3314-000	Fire Mitigation	\$ -	\$ 157,048	\$ -	
		Total Fire Department Expenditures	\$ 10,000	\$ 296,263	\$ -	

TOWN OF PALMER LAKE

GRANT & DONATION FUNDS

2023

			2021	2022	Submitted	
			Actual	Balance	2023	
					Budget	Remarks
		<u>Roads Department Expenditures</u>				
10-91-6051-000	10-51-3523-000	Grants Expense- Douglas	\$ -	\$ -	\$ -	
10-91-6053-000	10-51-3524-000	CDOT PL Elementary Road Improvement	-	30,908	145,682	
10-91-6054-000	10-51-3524-000	CDOT Bridge Rehab	-	-	200,000	
10-10-6066-000	20-81-3525-000	CDPHE 2020 WQIF Grant High Street Study	-	17,700	-	
		Total Roads Department Expenditures	\$ -	\$ 48,608	\$ 345,682	
		<u>Parks Department Expenditures</u>				
	10-80-3215-000	Parks Committee (donations)	\$ -	\$ 2,843	\$ 2,500	
	10-80-3523-000	Grants Expense	-	-	-	
		Total Parks Department Expenditures	\$ -	\$ 2,843	\$ 2,500	
		<u>Water Department Expenditures</u>				
10-91-6072-000	20-81-2195-000	DOLA EIAF Water Sys - PER Grant	\$ -	\$ 15,000	\$ -	
		Total Water Department Expenditures	\$ -	\$ 15,000	\$ -	
		Total Expenditures	\$ 50,102	\$ 471,446	\$ 395,182	
		EXCESS OF REVENUE OVER (UNDER)				
		EXPENDITURES AND OTHER FINANCING USES	\$ 0	\$ -	\$ -	
		Updated 10/06/2022				